1. The meeting was called to order at Beach Haven School by Mrs. Hughes at 6:00 p.m.
2. OPEN PUBLIC MEETINGS STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having advertised in Asbury Park Press on June June 25, 2016.

1. ROLL CALL:

|  |  |  |
| --- | --- | --- |
| **Absent** | **Present** | **Name** |
|  | X | Irene Hughes |
|  | X | Kathy Kelly |
|  | X | Carol Labin |
|  | X | Jen Tomlinson |
|  | X | Meredith O’Donnell |

IV: FLAG SALUTE

V: PUBLIC SESSION MINUTES TO BE APPROVED FOR:

A: May 25, 2016,

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Abstain | No | Yes | Motion | Name |
|  |  | x |  | Irene Hughes |
| X |  |  |  | Kathy Kelly |
|  |  | X |  | Carol Labin |
|  |  | x | 1 | Jen Tomlinson |
|  |  | X | 2 | Meredith O’Donnell |

VI: PRESENTATIONS & COMMUNICATIONS: There were none at this time.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Abstain | No | Yes | Motion | Name |
|  |  | x | 1 | Irene Hughes |
|  |  | X |  | Kathy Kelly |
|  |  | X |  | Carol Labin |
|  |  | x | 2 | Jen Tomlinson |
|  |  | X |  | Meredith O’Donnell |

VII: COMMENTS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS ONLY

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No public comment.

VIII: SUPERINTENDENT RECOMMENDATIONS

Action to Be Taken

* 1. Finance/Operations

101 Financial Reports of the Board Secretary & Treasurer’s Report –May 31, 2016

102 Bills Lists – May 26-31, 2016, June 1-27, 2016

103 Monthly Certifications of Budgetary Major Accounts/Fund Status

104 Approve the Transfer of Current Year Surplus to Reserves:

WHEREAS, NJAC 6A:23A - 14.2 and 14.4 permit a Board of Education to establish

and/or deposit into certain reserve accounts at year end, and WHEREAS, the

aforementioned statutes authorize procedures, under the authority of the

Commissioner of Education, which permit a Board of Education to transfer

anticipated excess current revenue or unexpected appropriations into reserve

accounts during the month of June by Board resolution, and WHEREAS, the

Beach Haven Borough Board of Education wishes to deposit anticipated current

year surplus into an Emergency Reserve account at year end, and WHEREAS, the

Beach Haven Borough Board of Education has determined that a not to exceed

amount of $500,000 is available for such purpose of transfer; NOW THEREFORE

BE IT RESOLVED by the Beach Haven Township Board of Education that it hereby

authorizes the district’s School Business Administrator to make this transfer

consistent with all applicable laws and regulations. WHEREAS, NJSA 18A:21 –

and NJSA 18A:7G13 permit a Board of Education to establish and/or deposit into

certain reserve accounts at year end, and WHEREAS, the aforementioned

statutes authorize procedures, under the authority of the Commissioner of

Education, which permit a Board of Education to transfer anticipated excess

current revenue or unexpected appropriations into reserve accounts during the

month of June by Board resolution, and WHEREAS, the Beach Haven Borough

Board of Education wishes to deposit anticipated current year surplus into a

Capital Reserve account at year end, and WHEREAS, the Beach Haven Borough

Board of Education has determined that a not to exceed amount of $500,000 is

available for such purpose of transfer; NOW THEREFORE BE IT RESOLVED by the

Beach Haven Borough Board of Education that it hereby authorizes the district’s

School Business Administrator to make this transfer consistent with all applicable

laws and regulations.

WHEREAS, NJSA 18A:21 - 2 and NJSA 18A:7G13 permit a Board of Education to

establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the

authority of the Commissioner of Education, which permit a Board of Education

to transfer anticipated excess current revenue or unexpected appropriations into

reserve accounts during the month of June by Board resolution, and WHEREAS,

the Beach Haven Borough Board of Education wishes to deposit anticipated

current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Beach Haven Borough Board of Education has determined that a

not to exceed amount of $500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Beach Haven Borough Board of

Education that it hereby authorizes the district’s School Business Administrator

to make this transfer consistent with all applicable laws and regulations.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Abstain | No | Yes | Motion | Name |
|  |  | X | 1 | Irene Hughes |
|  |  | X | 2 | Kathy Kelly |
|  |  | X |  | Carol Labin |
|  |  | x |  | Jen Tomlinson |
|  |  | X |  | MeredithO’Donnell |

* 1. Education

201  Approve B.M. to attend Stafford from July 5, 2016 to July 28, 2016 at a cost of $1,000 for ESY as per IEP.

202 Approve transportation for B.M. at a cost of $80 per day from July 5 to July 28 by LBI School District

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Abstain | No | Yes | Motion | Name |
|  |  | x |  | Irene Hughes |
|  |  | X | 2 | Kathy Kelly |
|  |  | X |  | Carol Labin |
|  |  | x | 1 | Jen Tomlinson |
|  |  | X |  | Meredith O’Donnell |

C. Personnel

300 Approve Brian Falkowski as Business Administrator for the 2016-17 school year

at a cost of $15,413.

301 Approve the following Non-Certificated Staff for the 2016-17 School Year.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Position** | **Annualized Salary** | **Term** |
| Donna Doyle | Nurse | $33,530 | 9/1/16-6/30/17 |
| Sharon Dugan | Classroom IA | $17,570 | 9/1/16-6/30/17 |
| Kim Carey | Secretary | $29,625 | 7/1/16-6/30/17 |
| Vern Berube | Bus Driver | $15,369 | 7/1/16-6/30/17 |
| Jay Lownsbury | Custodian | $36,594 | 7/1/16-6/30/17 |

302   Approve the following Per Diem Staff for the 2016-2017 School Year.

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Position** | **Per Diem Rate** | **Term** |
| Angela Carosella | Counselor | $250 per day | 7/1/16-6/30/17 |

303   Approve the following summer rates/services as needed

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Position** |  | **Term** |
| Vern Berube | Bus Driver  Maintenance | $$20 OT rate | 7/1/16-6/30/17 |
| Jay Lownsbury | Custodial | $20 OT rate | 7/1/16-6/30/17 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Abstain | No | Yes | Motion | Name |
|  |  | X | 1 | Irene Hughes |
|  |  | X |  | Kathy Kelly |
|  |  | X | 2 | Carol Labin |
|  |  | x |  | Jen Tomlinson |
|  |  | X |  | Meredith O’Donnell |

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D: Policies/Regulations

401   Approve the Monthly Harassment, Intimidation & Bullying Incidents

                      - Zero Incidents for May 2016 and June 2016

    402  Approve School Self-Assessment for Determining Grades under the Anti-

Bullying Bill of Rights Act July 1, 2015 - June 30, 2016.

403  Approve the first reading of the following policies:

P 1220 Employment of Chief School Administrator

P 1310 Employment of School Business Administrator/Board Secretary

P 2414 Programs and Services for Students in High Poverty and in High

Need School Districts

P 3111 Creating Positions

P 3124 Employment Contract

P 3125 Employment of Teaching Staff Members

P 3125.2 Employment of Substitute Teachers

P & R 3126 District Mentoring Program

P 3141 Resignation

P & R 3144    Certification of Tenure Charges

P 3159 Teaching Staff Member/School District Reporting Responsibilities

P 3231 Outside Employment as Athletic Coach

P 3240 Professional Development for Teachers and School Leaders

R 3240 Professional Development for Teachers and School Leaders

P & R 3244    In-Service Training

P4159 Support Staff Member/School District Reporting Responsibilities

P 5305 Health Services Personnel

R 5330 Administration of Medication

P 5350 Student Suicide Prevention

R 5350 Student Suicide

P 9541 Student Teachers/Interns

P 1140 Affirmative Action Program

P 1523 Comprehensive Equity Plan

P 1530 Equal Employment Opportunities

R 1530 Equal Employment Opportunity Complaint Procedure

P1550  Affirmative Action Program for Employment and Contract

Practices

P & R 2200 Curriculum Content

P 2260 Affirmative Action Program for School and Classroom Practices

P & R 2411 Guidance Counseling

P & R 2423 Bilingual and ESL Education

P 2610 Educational Program Evaluation

P 2622 Student Assessment

P 5750 Equal Educational Opportunity

P 5755   Equity in Educational Programs and Services

P 5339 Screening for Dyslexia

P 7481             Unmanned Aircraft Systems (UAS also known as Drones) (New)

P & R 8441    Care of Injured and Ill Persons

P 8454             Management of Pediculosis

P 8630             Bus Driver/Bus Aide Responsibility

R 8630            Emergency School Bus Procedures

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Abstain | No | Yes | Motion | Name |
|  |  | X |  | Irene Hughes |
|  |  | X | 1 | Kathy Kelly |
|  |  | X |  | Carol Labin |
|  |  | x | 2 | Jen Tomlinson |
|  |  | X |  | Meredith O’Donnell |

1. Governance:

501    Approve the payment of Bills between Board Meetings

502  Approve the current Board Policies for the 2016-17 school year.

503Approve the chart of accounts as per GAAP for the 2016-17 school year.

504Approve the following Appointments for the 2016-2017 School Year

|  |  |  |  |
| --- | --- | --- | --- |
| Position/Title | Person/Company |  | Cost  (if applicable) |
| Auditor | Robert Hulsart & Co. | Finance | $7000  (2016 Audit) |
| Tax Shelter Annuity Company | AXA Equitable | Finance |  |
| Treasurer | Diane Marshall | Finance | $1607 |
| Purchasing Agent | Brian Falkowski | Finance |  |
| Contracts to Bid Threshold and set Quote Threshold | Brian Falkowski | Finance |  |
| Indoor Air Quality Designee | Ed Crawford | Facilities |  |
| Asbestos Management Officer | Ed Crawford | Facilities |  |
| Integrated Pest Management Officer | Ed Crawford | Facilities |  |
| Right To Know Officer | Ed Crawford | Facilities |  |
| Safety & Health Designee | Donna Doyle |  |  |
| Chemical Hygiene Officer | Donna Doyle |  |  |
| Affirmative Action Officer | Linda Downing |  |  |
| Ahera Coordinator | Lil Brendel |  |  |
| Custodian of Records | Lil Brendel |  |  |
| Agency Compliance Officer | Carl Krusinski |  |  |

1. Facilities/Operations

601   Approve the Fire Drills and Security Drills for  May 11 & May 23 & June  6 and

June 17,  2016

602   Accept the generous donation of time and effort from Mr. Valerio Velasco, Beach

Haven School parent by providing extra clean up of the playground area by the equipment prior to the school closing activities.

603  Approve the banner on fence for Mordeici Trust advertising their fundraiser for July

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Abstain | No | Yes | Motion | Name |
|  |  | X | 1 | Irene Hughes |
|  |  | X | 1 | Kathy Kelly |
|  |  | X |  | Carol Labin |
|  |  | x |  | Jen Tomlinson |
|  |  | X | 2 | Meredith O’Donnell |

IX. COMMITTEE REPORTS: **No Reports**

X: OLD BUSINESS – None

XI: NEW BUSINESS: Mrs. Hughes thanked Mr. Starodub for everything he did for the district this year. Mr. Starodub thanked the Board for the opportunity as well.

Miss DiBiase asked if she could be off on September 12-16, 2016 without pay to go on her honeymoon. Discussion arose. Upon motion of Ms. Tomlinson seconded by Irene Hughes the Board agreed to allow Miss DiBiase the time off.

XII: COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to public comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person. No comments from the public. No comments from the public.

Upon motion of Jen seconded by Irene the Board moved into the Donaldson Hearing.

Upon motion of Jen seconded by Irene the Board meeting was adjourned at 7:15 p.m.

Respectfully submitted:

Lil Brendel, Board Secretary

Approved: LB 7/25/16