1. The meeting was called to order at Beach Haven School by Mrs. Hughes at 7:04 p.m.
2. OPEN PUBLIC MEETINGS STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having advertised in Asbury Park Press On March 4, 2016.

1. ROLL CALL:

|  |  |  |
| --- | --- | --- |
| **Absent** | **Present** | **Name** |
|  | X | Irene Hughes |
|  | X | Kathy Kelly |
|  | X | Carol Labin |
|  | X | Jen Tomlinson |
|  | X | Meredith O’Donnell |

IV: FLAG SALUTE

V: PUBLIC SESSION MINUTES and EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

A: February 23, 2016

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Abstain | No | Yes | Motion | Name |
| X |  |  |  | Irene Hughes |
|  |  | X | 1 | Kathy Kelly |
|  |  | X |  | Carol Labin |
| X |  |  |  | Jen Tomlinson |
|  |  | X | 2 | Meredith O’Donnell |

VI: COMMUNICATIONS –Mr. Starodub discussed Aflac and we will approve under new business.

VII: COMMENTS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS ONLY

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No public in attendance.

VIII: SUPERINTENDENT RECOMMENDATIONS

Action to Be Taken

* 1. Finance/Operations

101 Financial Reports of the Board Secretary–February 29, 2016

102 Bills Lists – February 24, 2016- February 29, 2016, March 1-15, 2016

103 Monthly Certifications of Budgetary Major Accounts/Fund Status

104 Approve the 2016-17 Budget as presented

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Abstain | No | Yes | Motion | Name |
|  |  | X | 1 | Irene Hughes |
|  |  | X | 2 | Kathy Kelly |
|  |  | X |  | Carol Labin |
|  |  | x |  | Jen Tomlinson |
|  |  | X |  | Meredith O’Donnell |

* 1. Education

None

C. Personnel

301 Approve Professional Leave Application for Stephanie DiBiase, April 5, 2016, “Weather & Climate,” Trenton, NJ, at no cost just mileage reimbursement.

302 Approve Sunday D’Arcangelo to attend workshop on Digital & Media Literacy at Teachers College on April 21-23, 2016 at a cost of $650.00 plus overnight stay.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Abstain | No | Yes | Motion | Name |
|  |  | X |  | Irene Hughes |
|  |  | X |  | Kathy Kelly |
|  |  | X | 2 | Carol Labin |
|  |  | x | 1 | Jen Tomlinson |
|  |  | X |  | Meredith O’Donnell |

* 1. Policies/Regulations

401 Approve the Monthly Harassment, Intimidation & Bullying Incidents

- Zero Incidents for February 2016

402 Approve the first reading of the following policies:

* Policy 0141 Board Member Number and Term
* Policy 0143 Board Member Election and Appointment
* Policy 1581 Victim of Domestic & Sexual Violence Leave
* Policy 6511 Direct Deposit

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Abstain | No | Yes | Motion | Name |
|  |  | X | 1 | Irene Hughes |
|  |  | X |  | Kathy Kelly |
|  |  | X |  | Carol Labin |
|  |  | x |  | Jen Tomlinson |
|  |  | X | 2 | Meredith O’Donnell |

1. Governance:

501 Approve Job Descriptions: Confidential School Secretary- Superintendent of Schools and Secretary

502 Approve the Comprehensive Equity Plan for the 2016-19 years

503 Approve Linda Downing as Affirmative Action Officers for the 2016-17 school year

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Abstain | No | Yes | Motion | Name |
|  |  | X | 2 | Irene Hughes |
|  |  | X | 1 | Kathy Kelly |
|  |  | X |  | Carol Labin |
|  |  | x |  | Jen Tomlinson |
|  |  | X |  | Meredith O’Donnell |

F. Facilities/Operations

601 Approve the Fire Drills and Security Drills for February 22 & 29, 2016

602 Ratify Use of Building Application for PTA Movie Night, March 4, 2016, March 4, 2016, 6:30-8:00 p.m. Kristy Davis & Jen Tomlinson in charge.

603 Approve Use of Building Application for Jay Lownsbury of Beach Haven Exchange Club, to hang sign on fence March 14 – March 17, 2016 for Easter Egg Hunt.

604 Approve Agreement with LBI Historical Society for use of bus and Vern Berube on July 13 and August 17, 2016 for the tour of Historic Beach Haven and the southern portion of LBI at a cost of $200 per day.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Abstain | No | Yes | Motion | Name |
|  |  | X | 1 | Irene Hughes |
|  |  | X | 2 | Kathy Kelly |
|  |  | X |  | Carol Labin |
| 602 |  | x |  | Jen Tomlinson |
|  |  | X |  | Meredith O’Donnell |

IX. COMMITTEE REPORTS: **No Reports**

X: OLD BUSINESS – None

XI: NEW BUSINESS: Make available AFLAC providers upon BHTA approval. The entire Board agreed.

XII: COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to public comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

XIII: Upon motion of Ms. Tomlinson seconded by Mrs. Hughes the meeting was adjourned at 7:30 p.m.

Respectfully submitted:

Lil Brendel, Board Secretary

Approved: LB 4/25/16