1. The meeting was called to order by Mrs. Hughes at 6:00 p.m. at Beach Haven School.
2. OPEN PUBLIC MEETINGS STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given in the following manner the meeting notice was submitted to Asbury Park Press on November 16, 2016 and posted at the Beach Haven School. The meeting notice was published in the Asbury Park Press on November 18, 2016.

1. ROLL CALL

|  |  |  |
| --- | --- | --- |
| **Name** | **Present** | **Absent** |
| Irene Hughes | X |  |
| Kathy Kelly |  | X |
| Meredith O’Donnell | X |  |
| Carol Labin | X |  |
| Jen Tomlinson | X |  |

1. FLAG SALUTE – Mr. Falkowski led the flag salute.
2. PUBLIC SESSION MINUTES AND EXECUTIVE SESSION TO BE APPROVED FOR OCTOBER 24, 2016.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Motion | Yes  | No  | Abstain |
| Irene Hughes |  | x |  |  |
| Kathy Kelly |  |  |  |  |
| Meredith O’Donnell | 2 | x |  |  |
| Carol Labin |  | x |  |  |
| Jen Tomlinson | 1 | x |  |  |

1. PRESENTATIONS – There were no presentations.
2. COMMUNICATIONS – There were no communications.
3. COMMENTS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS ONLY

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

1. SUPERINTENDENT RECOMMENDATIONS

Action to Be Taken

* 1. **Finance/Operation**s

101 Financial Reports of the Board Secretary– October 31, 2016

102 Financial Reports of the Treasurer– October 31, 2016

103 Bills List – October 25-31, 2016 and November 1-21, 2016

104 Monthly Certifications of Budgetary Major Accounts/Fund Status

Mr. Falkowski informed the Board the 2015-16 Audit will be approved at the next

meeting.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly |  |  |  |  |
| Meredith O’Donnell |  | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 2 | X |  |  |

* 1. Education –

201 Approve the following Assemblies/Field Trips

|  |  |  |  |
| --- | --- | --- | --- |
| **Grade** | **Location** | **Date** | **Cost** |
| Gr. 4,5, 6 | NJ State House Tour/Old Barracks, Trenton, NJ Stockton University/Traveling Science Show | 5/23/2017 | $170 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes |  | X |  |  |
| Kathy Kelly |  |  |  |  |
| Meredith O’Donnell |  | X |  |  |
| Carol Labin | 1 | X |  |  |
| Jen Tomlinson | 2 | X |  |  |

 C: Personnel

301 Approve Diane Bauer as a part-time speech teacher two days per week at the rate of $78 per hour

302 Approve the following job descriptions: Confidential Secretary, School Psychologist, LDTC, Music Teacher, Special Education Teacher, Classroom Aide, One to One Aide, Health & Phys. Ed Teacher, Elementary Ed Teacher, School Social Worker, Bus Driver, Speech/Language Teacher, and Custodian.

Mr. Falkowski asked that we table the Board Secretary Job description and we will discuss in Executive Session.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes |  | X |  |  |
| Kathy Kelly |  |  |  |  |
| Meredith O’Donnell | 2 | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 1 | X |  |  |

1. Policies/Regulations

401 Approve the October Harassment, Intimidation & Bullying Incidents-Zero for October 2016.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes |  | X |  |  |
| Kathy Kelly |  |  |  |  |
| Meredith O’Donnell | 2 | X |  |  |
| Carol Labin |  | X |  |  |
| Jen Tomlinson | 1 | X |  |  |

1. Governance: No items
2. Facilities/Operations

601 Approve the Fire Drill on 10/13/16 and Security Drill on 10/28/16

602 Approve the use of the gym as community evacuation rally point in the case of an emergency, a request from the Beach Haven OEM.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Motion** | **Yes** | **No** | **Abstain** |
| Irene Hughes | 1 | X |  |  |
| Kathy Kelly |  |  |  |  |
| Meredith O’Donnell |  | X |  |  |
| Carol Labin | 2 | X |  |  |
| Jen Tomlinson |  | X |  |  |

701: Committee Reports: Mr. Falkowski discussed the status of negotiations meetings with the Board of Education.

702: OLD BUSINESS: None

703: NEW BUSINESS:

704. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

 This meeting will now be open to public for comments on General Items only. If your comment

 pertains to students, personnel, litigation or negotiations, we would ask that you see the

 Superintendent after the meeting since the Board does not discuss such items in public.

 Please state your name and address. Comments must be limited to three minutes per person.

 No public comments.

 The meeting went into executive session at 6:25 p.m. to discuss personnel.

The meeting resumed at 6:50 p.m. Irene Hughes motioned and Carol Labin seconded that the Board moved to table the Board Secretary job description.

Upon motion of Irene Hughes seconded by Jen Tomlinson the meeting was adjourned at 6:55 p.m.

Approved: December 19, 2016