

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

PUBLIC MINUTES  
BUSINESS MEETING

PLACE: Beach Haven Elementary School

DATE: February 28, 2018

TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin		X
Jen Tomlinson	X	
Meredith O'Donnell	X	

FLAG SALUTE: Pledge of Allegiance to the Flag

**A. PUBLIC and EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:**

1. January 31, 2018 and February 6, 2018 Special Meeting

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		Absent		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

**B. PRESENTATION: Beach Haven Police Department: GXP School mapping.**

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The Beach Haven Chief of Police gave a presentation on the GXP school mapping program which will provide state of the art technology for mapping the school. This technology will allow authorized individuals to have real time viewing of the school and can identify others who also have the technology on their person. The Administration will get pricing on the technology and present oteh Board of Education at a future meeting.

**C. COMMUNICATIONS:**

Mrs. Irene Hughes gave the Board of Education an update on the pocket park project. The timeline was reviewed as well as the requirement to keep proper docation of all work done on the school grounds. Additionally, it was stressed that no work can happen during any school testing periods.

**D. EXECUTIVE SESSION: If needed**

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Litigation
- b. Certificated Personnel
- c. Non-Certificated Personnel
- d. Student Personnel
- e. Negotiations

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board.

Executive session began at 5:20 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier	2	X		
Carol Labin		Absent		
Jen Tomlinson		X		
Meredith O'Donnell		X		

**E. ADJOURNMENT FROM EXECUTIVE SESSION:**

Executive session adjourned at 5:44 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		Absent		
Jen Tomlinson		X		

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Meredith O'Donnell	2	X		
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F. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

There was no communication from the public on agenda items.

G. SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. To authorize the Superintendent of Schools to make the following transfers within accounts for the months of January 2018.
2. BE IT RESOLVED by the Beach Haven Board of Education that the February 2018 bills totaling \$89,721.29 as well as the January 2018 Payroll Bills totaling \$100,698.17 for 2017-2018 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the financial report of the Secretary for the month ending January 31, 2018: Balance on hand \$1,311,678.80:

Board Secretary's Month Certification  
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Brian F. Savage, School Business Administrator/Board Secretary, certifies that as of January 31, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of January 31, 2018, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation

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with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending January 2018.

Name	Motion	Yes	No	Abstain
Irene Hughes	2	X		
Jean Frazier		X		
Carol Labin		Absent		
Jen Tomlinson	1	X		
Meredith O’Donnell		X		

**H. EDUCATION:**

1. Approve field trip to Adventure Aquarium, Camden, for 4th through 6th grade on March 28, 2018, for a total cost of \$280.00.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier	2	X		
Carol Labin		Absent		
Jen Tomlinson	1	X		
Meredith O’Donnell		X		

**I. PERSONNEL:**

1. To approve Launa Ruoff as a substitute teacher for the 2017-2018 school year at the \$70.00 per day rate.

Name	Motion	Yes	No	Abstain
Irene Hughes	2	X		
Jean Frazier		X		
Carol Labin		Absent		
Jen Tomlinson		X		
Meredith O’Donnell	1	X		

**K. POLICY/REGULATION:**

1. To approve Approve the Monthly Harassment, Intimidation & Bullying Incidents - Zero Incidents for January 2018.

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Name	Motion	Yes	No	Abstain
Irene Hughes	2	X		
Jean Frazier		X		
Carol Labin		Absent		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

**J. GOVERNANCE:**

1. Approve the Board Meeting date change of the March 2018 meeting from March 15, 2018 to March 27, 2018.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		Absent		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

**L. FACILITIES/OPERATIONS:**

1. Approve the Fire Drill for January 26, 2018 and Security Drill for January 31, 2018.
2. Approve the use of the gym March 9, 2018 for 3-8 p.m. for the PTA to host Winter Olympics.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		Absent		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

**M. COMMITTEE REPORTS:**

There were no committee reports for the month.

**N. OLD BUSINESS:**

There was no old business for the month.

**O. NEW BUSINESS:**

There was no new business for the month.

**P. COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY**

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This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

There was discussion regarding the arts/music teachers and could this position be shared with the LBI School District. Additionally, it was noted that technology is currently being taught by the classroom teachers. The library use/services will be looked into by the Administration.

Q. ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:56 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		Absent		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

Respectfully submitted,

Brian F. Savage, Ed.D.  
School Business Administrator/  
Board Secretary