

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

Minutes
BUSINESS MEETING

PLACE: Beach Haven Elementary School

DATE: March 27, 2018

TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

FLAG SALUTE: Pledge of Allegiance to the Flag

A. PUBLIC and EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. February 28, 2018

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin				X
Jen Tomlinson	1	X		
Meredith O'Donnell	2	X		

B. PRESENTATION:

There were no presentations.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

C. COMMUNICATIONS:

There were no communications for the month.

D. EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Litigation
- b. Certificated Personnel
- c. Non-Certificated Personnel
- d. Student Personnel
- e. Negotiations

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board.

The Board of Education entered executive session at 5:25 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	2	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

E. ADJOURNMENT FROM EXECUTIVE SESSION:

The Board of Education adjourned from executive session at 5:46 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier	2	X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

F. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

There were no comments from the public.

G. SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. To authorize the Superintendent of Schools to make the following transfers within accounts for the months of February 2018.
2. BE IT RESOLVED by the Beach Haven Board of Education that the March 2018 bills totaling \$60,394.89 as well as the February 2018 Payroll Bills totaling \$104,565.39 for 2017-2018 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the financial report of the Secretary for the month ending February 28, 2018: Balance on hand \$1,431,445.73:

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Brian F. Savage, School Business Administrator/Board Secretary, certifies that as of February 28, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of February 28, 2018, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending February 2018.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

5. RESOLVED, That the tentative budget for the 2018-2019 school year be adopted in the CURRENT EXPENSE FUND 10 amount of \$2,270,553, SPECIAL REVENUE FUND 20 in the amount of \$13,745, and DEBT SERVICE FUND 40 in the amount of \$0.

FURTHER, be it resolved that \$1,998,934 should be raised for the GENERAL FUND and \$0 should be raised for the DEBT SERVICE FUND for the 2018-2019 school year.

FURTHER, be it resolved that the revenues for the 2017-2018 school year be adopted in the amounts of CURRENT EXPENSE FUND 10 in the amount of \$2,270,553, SPECIAL REVENUE FUND 20 in the amount of \$13,745 and DEBT SERVICE FUND 40 in the amount of \$0.

BE IT RESOLVED, that the Beach Haven Board of Education accept School Choice Aid of \$193,515; Categorical Special Education State Aid of \$39,164.; Categorical Security Aid of \$3,321; Categorical Transportation Aid of \$619 and

BE IT RESOLVED, that 2018-2019 school budget includes a health care cost adjustment in the amount of \$39,050 and a cap bank adjustment of \$112,303; and

BE IT RESOLVED, that the School Business Administrator authorized the advertisement of said tentative budget in the *Asbury Park Press* in accordance with the format required by the State Department of Education and according to law; and

WHEREAS, the Beach Haven Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior Board approval

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$5,000 for all staff and board members.

WHEREAS, school district policy #9120 & #0177, NJAC 6A:23A-5.2(b) and NJAC 6A:23A-9.3(c)14 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such public relations and professional services for 2018-2019 School Year.

NOW, THEREFORE BE IT RESOLVED, that the Beach Haven Board of Education hereby establishes the school district public relations and professional services maximum for the 2018-2019 School Year at the sum of:

Professional Services:	
Attorney(s):	\$ 7,000
Auditor:	\$ 7,000
Treasurer of School Monies	\$ 1,800
OT/PT/Speech	\$ 65,000
Public Relations:	\$ 2,000 and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

BE IT FURTHER RESOLVED that the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

H. EDUCATION:

- To approve the out of district placement for student #9011033990 to Stafford Twp School District at the pro-rated cost of \$15,700.00, which includes transportation, tuition, 1:1 assistant and all related services.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

I. PERSONNEL:

- To accept the resignation with regret of Marjie Carnevale, 41 years of faithful service to the children of Beach Haven.
- To accept the resignation with regret of Jody Redmon, 33 years of faithful service to Beach Haven School.
- To approve the leave of absence of Christine Bresley starting September 4, 2018 and returning February 4, 2019 for the reason of child rearing.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell	2	X		

K. POLICY/REGULATION:

- To approve Approve the Monthly Harassment, Intimidation & Bullying Incidents - Zero Incidents for February 2018.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell	2	X		

J. GOVERNANCE:

1.

Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier				
Carol Labin				
Jen Tomlinson				
Meredith O'Donnell				

L. FACILITIES/OPERATIONS:

1. Approve the Fire Drill for February 14, 2018 and Security Drill for February 28, 2018.

Name	Motion	Yes	No	Abstain
Irene Hughes	2	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

M. COMMITTEE REPORTS:

There were no committee reports for the month.

N. OLD BUSINESS:

1. CRG School Mapping - The pricing was reviewed as well as the limitation of a third dimension in a building that is more than one story. The Administration will discuss other options with the police department.

O. NEW BUSINESS:

There were no new business items for the month.

P. COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

BEACH HAVEN BOARD OF EDUCATION

Beach Haven, NJ 08008

Mrs. Jamie Baumiller, 115 6th Street, Beach Haven, NJ asked about the enrichment program testing. Mr. Krushinski noted that the testing has been completed. Testing and teacher recommendations were used to determine eligibility. During the summer, the curriculum will be developed. She also asked about the interest survey regarding before and after school programs. The Board of Education will be looking at after school programs. Mrs. Baumiller asked about the 25 hour minimum hour eligibility motion regarding the state health benefit program. It was noted that this change would impact part time staff with prorated salaries.

There was also discussion about the pocket park. The discussion surrounded around the progress of the project and legal issues and concerns. It was stressed that this project is a Borough project and not a School District project.

Q. ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:47 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

Respectfully submitted,

Brian F. Savage, Ed.D.

School Business Administrator/

Board Secretary