

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School

DATE: May 24, 2018

TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	arrived at 5:05 p.m.
Meredith O'Donnell	X	

FLAG SALUTE: Pledge of Allegiance to the Flag

A. PUBLIC and EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. April 25, 2018

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		Absent		
Meredith O'Donnell	2	X		

B. PRESENTATION: No presentation for the month.

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C. COMMUNICATIONS: No communications for the month.

D. EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Litigation
- b. Certificated Personnel
- c. Non-Certificated Personnel
- d. Student Personnel
- e. Negotiations

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board.

The Board of Education entered Executive Session at 5:05 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

E. ADJOURNMENT FROM EXECUTIVE SESSION:

The Board of Education adjourned from Executive Session at 5:44 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	2	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

F. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

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Please state your name and address. Comments must be limited to three minutes per person.

Mr. Burris gave the Board of Education an update on the pocket park. He noted that the fence design had changed and we will work on getting the fence install back on track. Additionally there was discussion about a possible sandbox area. He noted that the pocket park is coming along and hoped it would be completed shortly.

G. SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. To authorize the Superintendent of Schools to make the following transfers within accounts for the months of March and April 2018.
2. BE IT RESOLVED by the Beach Haven Board of Education that the May 2018 bills totaling \$59,756.76 as revised as well as the April 2018 Payroll Bills totaling \$112,177.68 for 2017-2018 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the financial report of the Secretary for the month ending March 31, 2018: Balance on hand \$1,345,536.25:

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Brian F. Savage, School Business Administrator/Board Secretary, certifies that as of March 31, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of March 31, 2018, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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4. To accept the financial report of the Treasurer of School Monies ending March 2018.

5. To accept the financial report of the Secretary for the month ending April 30, 2018: Balance on hand \$1,316,944.79:

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Brian F. Savage, School Business Administrator/Board Secretary, certifies that as of April 30, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of April 30, 2018, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. To accept the financial report of the Treasurer of School Monies ending April 2018.

7. To approve the Resolution for Participation in Coordinated Transportation with MOESC for the five (5) year period July 1, 2018- June 30, 2023, on an as needed basis.

8. To approve MOESC Child Study Services for Psychological Evaluations as needed at a rate of \$335.00 per evaluation.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		Motion #2
Jean Frazier	2	X		
Carol Labin		X		
Jen Tomlinson	1	X		Check #8830 and #8888
Meredith O'Donnell		X		

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H. EDUCATION:

1. To approve the request of the following students who have recently moved out of district and to remain in the Beach Haven District for the remainder of the 2017-18 school year tuition free. Students #187, #326, and #327.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

I. PERSONNEL:

1. To approve the following non-tenured staff for the 2018-2019 school year. Kim Maschi Second Grade Teacher, Robert Barrett 5 days to include Physical Education/Health, and Teaching Assistant, Stephanie Cecchini, 3 days per week to include Art, Writing and Library, Jenna Turro as an In-Class support teacher as per IEPs.
2. To approve the transfer for Stephanie Konsig from Literacy Coach to First Grade Teacher, and the transfer of Jessica Weihr from Third Grade Teacher to Fourth, Fifth, and Sixth Grade English, and Social Studies Teacher.
3. To approve AnnMarie Deakyne for the third grade opening, for the 2018-2019 school year at step 3 of the salary guide.

Name	Motion	Yes	No	Abstain
Irene Hughes	2	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

K. POLICY/REGULATION:

1. To approve Approve the Monthly Harassment, Intimidation & Bullying Incidents - Zero Incidents for April 2018.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

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J. GOVERNANCE:

1. No motions this month.

Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier				
Carol Labin				
Jen Tomlinson				
Meredith O'Donnell				

L. FACILITIES/OPERATIONS:

1. Approve the Fire Drill for April 13, 2018 and Security Drill for April 26, 2018.
2. Approve building use request from BHPD for the gym to conduct training on June 5, 6, and 8, 2018 from 4:00 p.m. to 12:00 a.m.
3. Approve the request from Jetty to allow for the playground lot to be used for parking on June 2, 2018. This is a PTA fundraiser.

Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier				
Carol Labin				
Jen Tomlinson				
Meredith O'Donnell				

M. COMMITTEE REPORTS:

There were no committee reports for the month.

N. OLD BUSINESS:

1. Phone System: There was a review of the new phone system to be installed by Xtel. This will update the current system as well save money by the elimination of unused lines.

O. NEW BUSINESS:

1. Facilities Assessment: The proposed facility assessment was reviewed with the Board of Education. The facility assessment will give the Board of Education an overview of the building needs and budget numbers for possible renovations.

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1. Approve the facility assessment provided by Spiezle Architectural Group in the amount of \$3,950.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell	2	X		

P. COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

There were no comments from the public.

Q. EXECUTIVE SESSION: If needed

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Litigation
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The Board of Education entered Executive Session at 6:29 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

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R. ADJOURNMENT FROM EXECUTIVE SESSION:

The Board of Education adjourned from Executive Session at 7:40 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	2	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

S. ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 7:43 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	2	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

Respectfully submitted,

Brian F. Savage

Brian F. Savage, Ed.D.

School Business Administrator/

Board Secretary

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Executive Session

May 24, 2018

Entered: 5:05 p.m.

Exited: 5:44 p.m.

Speech Billing:

The speech billings for the last few months were reviewed as well as the schedule of the speech therapist. It was determined that the schedule needs to be amended and the hours reduced. In addition, greater detail needs to be included on the schedule to allow for a better understanding of the services being provided.