

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School

DATE: November 29, 2017

TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

FLAG SALUTE: Pledge of Allegiance to the Flag

A. PUBLIC SESSION MINUTES TO BE APPROVED FOR:

1. October 25, 2017

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin	2	X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

B. PRESENTATION:

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There were no presentations for the month.

C. COMMUNICATIONS:

Official Election Results for the November 7, 2017 election from Scott M. Colabella, County Clerk: Meredith O'Donnell and Jennifer Tomlinson were elected as members of the Beach Haven Board of Education

D. EXECUTIVE SESSION:

There was not executive session for the month.

F. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

There were no public comments on agenda items only.

G. SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. To authorize the Superintendent of Schools to make the following transfers within accounts for the months of October 2017.
2. BE IT RESOLVED by the Beach Haven Board of Education that the October 2017 bills totaling \$61,951.95 as well as the September 2017 Payroll Bills totaling \$110,706.14 for 2017-2018 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the financial report of the Secretary for the month ending October 31, 2017: Balance on hand \$1,364,500.29.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Brian F. Savage, School Business Administrator/Board Secretary, certifies that as of October 31, 2017, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and

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18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of October 31, 2017, after review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending October 2017.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O’Donnell		X		

H. EDUCATION:

1. Approve Professional Development for Patrice Pottichen, Jenna Turro, Margaret Fay, and Kim Maschi to attend a Wilson/Fundations workshop Dec. 11, and 13th at \$350.00 per person.
2. Approve Stephanie Konsig to attend Writing Toolkit Institute in February at Columbia, at \$650.00
3. Approve Pre-K and Kindergarten to attend the annual Rotary Club lunch with Santa, December 7th.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O’Donnell		X		

I. PERSONNEL:

1. Approve the Salary Scattergram for that corresponds to the contract between the Beach Haven BOE, and the BHEA.

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Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

K. POLICY/REGULATION:

1. To approve Approve the Monthly Harassment, Intimidation & Bullying Incidents - Zero Incidents for October 2017.
2. To approve the second reading of Policy 8454 Management of Pediculosis (new)

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

J. GOVERNANCE:

1. Approve the QSAC Statement of Assurance for 2017-2018 school year.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

L. FACILITIES/OPERATIONS:

1. Approve the Fire Drill for October 24, 2017 and Security Drill for October 26, 2017.
2. Approve the revised 2017-2018 calendar

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell	2	X		

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M. COMMITTEE REPORTS:

Carl Krushinski gave the Board of Education an update on the pocket park progress. The noted that Chris Carlson has been great to work with and the communication between the two has been great. The storm grates in the area of the pocket park have been replaced and the recurbing and electrical will be starting soon. There was discussion about the completion timeframe and the administration will reach out to the town to get a better handle on the future completion timelines.

N. OLD BUSINESS:

There was no old business for the month.

O. NEW BUSINESS:

There was no new business for the month.

P. COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

There was not public comment on general topic items this month.

Q. ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:13 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

Respectfully submitted,

Brian F. Savage, Ed.D.
School Business Administrator/
Board Secretary