

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School

DATE: June 27, 2018

TIME: 4:30 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

FLAG SALUTE: Pledge of Allegiance to the Flag

A. PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. May 24, 2018

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier	2	X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

B. PRESENTATION: There were no presentations for the month.

C. COMMUNICATIONS: Thank you card

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D. EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Litigation
- b. Certificated Personnel
- c. Non-Certificated Personnel
- d. Student Personnel
- e. Negotiations

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board.

The Board of Education entered Executive Session at 4:35 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell	2	X		

E. ADJOURNMENT FROM EXECUTIVE SESSION:

The Board of Education adjourned from Executive Session at 5:32 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

F. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

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Please state your name and address. Comments must be limited to three minutes per person.

There were no public comments for the month.

G. SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. To authorize the Superintendent of Schools to make the following transfers within accounts for the month of May 2018.
2. BE IT RESOLVED by the Beach Haven Board of Education that the June 2018 bills totaling \$80,314.10 as well as the May 2018 Payroll Bills totaling \$113,177.43 for 2017-2018 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the financial report of the Secretary for the month ending April 30, 2018: Balance on hand \$1,345,815.77.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Brian F. Savage, School Business Administrator/Board Secretary, certifies that as of April 30, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of April 30, 2018, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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4. To accept the financial report of the Treasurer of School Monies ending May, 2018.

5. Approve the submission of the IDEA FY19 Grant as follows:

IDEA Basic:	\$16,972
IDEA Preschool:	\$545

6. Approve the submission of the ESEA FY19 Grant as follows:

Title I:	\$13,343
Title II-A:	\$1,850 - consortium with the Southern Regional School District
Title III:	\$193 - consortium with the Plumsted School District
Title IV:	\$10,000

7. WHEREAS, there exists a need for a Board of Education Auditor, Attorneys, School Physician, Financial Program Provider, and Payroll Service Provider and;

WHEREAS, funds are available for these purposes, and the appointments are made without competitive bidding as “Professional Services/Extraordinary Unspecified Services” in accordance with the Public School Contract Law, N.J.S.A. 18A:18A (a) (1) because they are for services performed by persons authorized by law to practice a recognized profession or because it is for services performed by persons that cannot be reasonably described and bid;

BE IT RESOLVED, by the Board of Education of the Borough of Beach Haven, that I, the Board of Education, is hereby authorized and directed to engage the services of Jump, Perry and Company, L.L.P. as Board Auditor; Isabel Machado as Board Attorney; Dr. Suddeth as School Physician; and Systems 3000, Inc. as financial and payroll program provider. The appointments being for a term of the 2018-2019 school year.

8. WHEREAS the Board of Education requires, on an annual basis, the services of an insurance agency, and funds are available for those purposes; and

WHEREAS, the Public Schools Contract Law (N.J.S.A. 18A-1 et seq.) requires public adoption of the Resolution authorizing the award of insurance coverage without competitive bidding; and

WHEREAS, The VanDyke Group has provided cost effective and cost efficient services during the past year; and

NOW, THEREFORE BE IT RESOLVED, by the Beach Haven Board of Education as follows:

To reappoint VanDyke Group as Broker of Record for the 2018-19 school year, and authorize renewal of existing policies for the 2018-19 school year.

9. 403(b) Tax Shelter Annuities:

AXA Equitable Life Insurance Company

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10. SECTION 125 FLEXIBLE SPENDING PLAN PROVIDER

Motion is hereby made that the Board of Education of the Borough of Beach Haven approve the District's Section 125 Flexible Benefit Plan administrator for the 2018-2019 school year. The Section 125 Flexible Spending accounts are for unreimbursed medical expenses only.

11. IMPLEMENT 2018-2019 BUDGET:

RESOLVED, to authorize the Superintendent and the School Business Administrator to implement the 2018-2019 budget pursuant to local and state policies and regulations;

FURTHER RESOLVED, to authorize the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2018-2019 school year;

BE IT FURTHER RESOLVED, to authorize the Borough of Beach Haven to provide local tax levy funds for the 2018-2019 school year.

12. OFFICIAL NEWSPAPER:

Motion is hereby made to name The Sandpaper of LBI, and/or The Asbury Park Press the official newspapers of the Beach Haven Board of Education for the ensuing year.

13. Designated personnel serve in the appointed capacity for the ensuing year 2018-2019:

Attendance Officer	School Nurse
Affirmative Action Officer (P.L. 1975, c.127)	Superintendent
Contract Affirmative Action Officer	School Business Administrator
Public Agency Compliance Officer	School Business Administrator
Purchasing Agent Compliance Officer for Affirmative Action (PACO)	School Business Administrator
Section 504 Administrator	Superintendent
Qualified Purchasing Agent	School Business Administrator
Person Authorized to Apply for Federal Funds	Superintendent/School Business Administrator
Child Abuse Liaison (CP&P)	Superintendent/ Guidance Services
Drug Free Schools Liaison	Superintendent/School Nurse
AHERA Designated Person	Superintendent/School Business Administrator
Asbestos Management and PEOSHA Officer/Coordinator	Superintendent/School Business Administrator
ADA Compliance Officer	School Business Administrator
Integrated Pest Management Coordinator	Superintendent/School Business Administrator
Right to Know Officer	Superintendent/School Business Administrator

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Safety and Health Designee	Superintendent/School Business Administrator
Custodian of School Record (OPRA)	School Business Administrator
Indoor Air Quality Designee	Superintendent/School Business Administrator
Chemical Hygiene Officer	Superintendent/School Business Administrator
Emergency Management Personnel	Superintendent/Business Administrator

14. Approve Board Policies, Regulations And Programs, currently in effect for the 2018-2019 SY.

15. Approve collection and maintenance of student records in accordance with 6a:32-7.3 for the 2018-2019 School Year.

16. Motion to adopt the following resolution authorizing the procurement of goods and services through the State Division Of Purchase And Property And New Jersey State Contracts for the 2018-2019 School Year.

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Beach Haven Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Beach Haven Board of Education desires to authorize its qualified purchasing agent for the 2018-2019 SY to make any and all purchases necessary to meet the needs of the school district throughout the school year,

Now Therefore Be It Resolved, that the Beach Haven Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors.

17. Claims Auditor Prepayment Authority

Recommend the Board approve the following item:

RESOLVED that the School Business Administrator/Board Secretary be designated as the Board of Education’s Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

18. District Certified Purchasing Agent

Recommend the Board approve the following item:

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

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WHEREAS 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (Currently \$40,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (Currently \$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE BE IT RESOLVED, that Beach Haven Board of Education, pursuant to the statutes cited above hereby appoints Brian F. Savage Ed.D., as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Beach Haven Board of Education, and

BE IT FURTHER RESOLVED that Brian F. Savage, Ed. D. is hereby authorized to award contracts on behalf of the Beach Haven Board of Education that are in the aggregate less than 15% of the bid threshold (Currently \$6,000) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Brian F. Savage, Ed. D. is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Beach Haven Board of Education when contracts in the aggregate exceed 15% of the bid threshold (Currently \$6,000) but are less than the bid threshold of \$40,000.

BE IT FURTHER RESOLVED that Brian F. Savage, Ed. D. is hereby approved as Qualified Purchasing Agent (QPA) for the District.

18. Designation Of Superintendent Transfer Authority

Recommend the Board approve the following item:

RESOLVED that as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent of Schools be designated as Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings, and

FURTHER BE IT RESOLVED that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly.

19. Custodian Of Records And Public Access To Records

Recommend the Board approve the following item:

WHEREAS, P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c 73.P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records, and

WHEREAS, the law designates that a person be designated as the custodian of a government record, and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation, and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for the copying of a government record shall be \$.05 per page for letter size paper or smaller and \$.07 per page for legal size paper or larger,

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NOW, THEREFORE, BE IT RESOLVED that the Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records, and

BE IT FURTHER RESOLVED, that the Beach Haven School District approves the attached form for the use of any person, who requests access to a government record, and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education

20. Travel And Related Expense Reimbursements

WHEREAS, the Beach Haven Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,000 and \$150 per staff member per event where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$15,000 for all staff and board members.

21. Approval of the Beach Haven Board of Education insurance renewals for the 2018-2019 school year through the VanDyke Group.

22. Request approval for the auditing firm of Jump, Perry and Company to conduct the 2017-2018 audit for a fee of approximately \$7,200.

23. Request approval of the following resolution:

WHEREAS, N.J.S.A. 18A:7F-41, N.J.A.C. 6A:26A, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

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WHEREAS, the Beach Haven Board of Education wishes to deposit anticipated current year surplus into the district’s Capital Reserve, Maintenance Reserve, Tuition Reserve and/or Emergency Reserve accounts at year end; and

WHEREAS, the Beach Haven Board of Education has determined that up to \$400,000 is available for the purpose of transfer to the following reserve accounts: Capital Reserve Account; Maintenance Reserve Account; Tuition Reserve Account; Legal Reserve; and/or the Emergency Reserve account.

NOW THEREFORE BE IT RESOLVED by the Beach Haven Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Request approval to authorize the Business Administrator to pre-approve and pay any legitimate 2016-17 school year bills, including payroll, received up to and including those presented as of June 30, 2017, prior to the close of the fiscal year, and make any necessary transfers including to and from the Petty Cash account. Said transfers will include a transfer in the amount up to \$400,000 from the General Fund Budget to the following reserve accounts: Capital Reserve Account; Maintenance Reserve Account; Tuition Reserve Account; Legal Reserve; and/or the Emergency Reserve account.

24. Request approval of the following: Pursuant to PL 2015, Chapter 47, the Beach Haven Board of Education intends to renew, award, or permit to expire the contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. Sec, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 2000.

25. Approve Brian F. Savage, Ed.D. as the School Business Administrator/Board Secretary for the Beach Haven Board of Education from July 1, 2018 – June 30, 2019 at the salary of \$37,500. The Ocean County Department of Education has reviewed and approved the contract for Brian F. Savage, Ed.D.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		Items #7 & #22
Jen Tomlinson	2	X		
Meredith O’Donnell		X		

H. EDUCATION:

1. Approve the the following students to attend the Stafford Township School District for the 2018-2019 school year: Student #342 and Student #343, and Student #149.
2. Approve the following students to attend Extended School Year 2018 at Stafford Township School District, Student #342 and Student #343, and Student #149.
3. Accept a preschool four year tuition student to attend the Beach Haven program for the 2018-2019 school year, at the rate of \$2,500.00 for the year.

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Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell	2	X		

I. PERSONNEL:

1. To approve the following non-certified staff for the 2018-2019 school year.

Name	Position	Term
Kim Carey	Secretary	7/1/18-6/30/19
Jay Lownsbury	Custodian	7/1/18-6/30/19
Vern Berube	Bus Driver	7/1/18-6/30/19

2. Approve Robert Barrett as part-time summer maintenance/custodian help at \$20.00 Per/Hr rate, July 2, 2018- August 24, 2018.

3. To approve Lisa Altman as the school nurse for the 2018-2019 school year.

4. Approve Emma Patwell as the maternity leave replacement for Mrs. Bresley Prorated step 1 with Masters per guide this is a non-tenure track position.

5. John Palombo as a part-time evening custodian pending fingerprint approval, at \$20.00 Per/Hr for three hours per night five days per week from August 15, 2018-June 30, 2019

6. Approve the resignation of Carl F. Krushinski effective October 25, 2018

Name	Motion	Yes	No	Abstain
Irene Hughes	2	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

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K. POLICY/REGULATION:

1. To approve the Monthly Harassment, Intimidation & Bullying Incidents - Zero Incidents for May 2018.
2. To affirm the determination of the Superintendent regarding harassment, intimidation, and bullying incident investigation case #1
3. To approve the School District HIB Grade Report for the 2016-2017 School Year. The Beach Haven School Grade is a 73 out of a maximum of 78.
4. To approve the first reading of the following Policies and Regulations:

P & R 1240 Evaluation of Superintendent (M) (Revised)
P 1511 Board of Education Website Accessibility (New)
P & R 3126 District Mentoring Program (Revised)
P & R 3221 Evaluation of Teachers (M) (Revised)
P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
P & R 3240 Professional Development for Teachers and School Leaders (M) (Revised)
P & R 5610 Suspension (M) (Revised)
P 5620 Expulsion (M) (Revised)
P & R 7424 Bed Bugs (New)
P 8505 Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)
P 8550 Unpaid Meal Charges/Outstanding Food Service Charges (M) (Revised)
P 2700 Services to Nonpublic School Students (M) (Revised)
P & R 7100 Long-Range Facility Planning (M) (Revised)
P & R 7101 Educational Adequacy of Capital Projects (Revised)
P 7102 Site Selection and Acquisition (Revised)
R 7102 Site Selection and Acquisition (New)
P 7130 School Closing (Revised)
P 7300 Disposition of Property (Revised)
R 7300.1 Disposition of Instructional Property (Abolished)
R 7300.2 Disposition of Land (Revised)
R 7300.3 Disposition of Personal Property (Revised)
R 7300.4 Disposition of Federal Property (Revised)
P 0169.02 Board Member Use of Social Networks (Suggested) (New)
P 3437 Military Leave (Revised)
P 4437 Military Leave (Revised)

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- R 5460.1 High School Transcripts (M) (Revised)
- P 5516.01 Student Tracking Devices (Suggested) (New)
- R 7101 Educational Adequacy of Capital Projects (Revised)
- P 7425 Lead Testing of Water in Schools (Recommended) (New)
- P & R 7440 School District Security (M) (Revised)
- P & R 7441 Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)
- P 8507 Breakfast Offer Versus Serve (M) (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)
- P 9242 Use of Electronic Signatures (Recommended) (New)

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell	2	X		

J. GOVERNANCE:

1. Approve the Chart of Accounts as per GAAP for the 2018-2019 School Year.

Name	Motion	Yes	No	Abstain
Irene Hughes	2	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

L. FACILITIES/OPERATIONS:

1. Approve the Fire Drill and Security Drill for May 31, 2018.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell	2	X		

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M. COMMITTEE REPORTS:

There were no committee reports for the month.

N. OLD BUSINESS:

Mr. Krushinski reviewed the changes that were made to allow for the installation of the new phone system. Additionally, it was noted that the new fence along the school playground should be installed in July.

O. NEW BUSINESS:

Historical Documents of Beach Haven School: The Board of Education agreed to allow the old school documents to be stored in the LBI Museum. It was also noted that the student artwork was well received

P. COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

There were no comments from the public.

Q. EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Litigation
- b. Certificated Personnel
- c. Non-Certificated Personnel
- d. Student Personnel
- e. Negotiations

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board.

The Board of Education entered Executive Session at 5:58 p.m. No action will be taken after the meeting.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

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R. ADJOURNMENT FROM EXECUTIVE SESSION:

The Board of Education adjourned from Executive Session at 6:15 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	1	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2	X		
Meredith O'Donnell		X		

Meredith O'Donnell left the meeting at 6:15 p.m.

S. ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 6:27 p.m.

Name	Motion	Yes	No	Abstain
Irene Hughes	2	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1	X		
Meredith O'Donnell		X		

Respectfully submitted,

Brian F. Savage, Ed.D.
School Business Administrator/
Board Secretary

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Executive Session
June 27, 2018

Executive Session #1

Entered: 4:35 p.m.

Exited: 5:32 p.m.

HIB Incident

Mr. Krushinski reviewed the reported HIB incident that involved Third Grade Students. He noted that an investigation occurred and included the Guidance Counselor. The Superintendent and the Guidance Counselor determined it not to be a HIB but a code of conduct incident. All parties were spoken to about the incident and no other incidents have occurred since the initial incident. Both students will talk to the Guidance Counselor.

Executive Session #2

Entered: 5:58 p.m.

Exited: 6:15 p.m.

Superintendent Evaluation

The Board of Education reviewed the Superintendent's evaluation with Mr. Krushinski. Additionally, a list of key topics needed to be completed in the very near future including were reviewed:

Vacancy update

Hiring of new staff members including the office secretary and the First Grade position.

Curriculums need to be completed by the end of the week including what the District is using in the school.

Facility update and review