

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

PUBLIC MINUTES  
BUSINESS MEETING

PLACE: Beach Haven Elementary School

DATE: November 28, 2018

TIME: 5:05 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell		X

Also present were Richard Starodub, Interim Superintendent, Gary Azzolini, Interim Principal and Steve Terhune, Business Administrator/Board Secretary.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly and Executive of October 24, 2018

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell				

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

PRESENTATION:

COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. To authorize the Superintendent of Schools to make the following transfers within accounts for the month of October 2018.
2. BE IT RESOLVED by the Beach Haven Board of Education that the November 2018 bills totaling \$84,277.65 as well as the October 2018 Payroll Bills totaling \$110,536.06 for 2018-2019 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the financial report of the Secretary for the month ending September 30, 2018 and October 31, 2018: Balance on hand \$1,516,374.53.

Board Secretary's Month Certification  
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of September 30, 2018 and October 31, 2018, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of September 30, 2018

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

and October 31, 2018, after review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending September and October, 2018.

5. To acknowledge the Official Results of the 2018 School Election:

- Caroline F. Labin - 428 votes
- Write-in - 1 vote

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O’Donnell				

EDUCATION:

1. To approve PreK/K grade field trip to the Ship Bottom Firehouse on December 13th, for the Rotary Club lunch with Santa.
2. To approve 1st/2nd grade field trip to Southern Regional High School on December 20th, to see the annual Holiday Assembly.
3. To approve the date of December 18th, at 6:30 pm for the Beach Haven School Holiday Concert.
4. To approve a Pre K- 6th grade trip to the SurfFlight Theatre on December 7th to see the production of “Elf” at cost of \$ 510.00. BHS PTA will also be contributing \$510.00

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O’Donnell				

PERSONNEL:

1. To approve Janice Carroll as the part time Basic Skills teacher (9 hours per week) at the rate of \$50.00 per hour.
2. To approve the employment contract of Richard Starodub as Interim Superintendent.
3. To approve the employment contract of Gary Azzolini as Interim Principal.
4. To Approve Luann Rozek as a substitute bus driver at the rate of \$20.00 per hour.

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell				

POLICY/REGULATION:

1. To approve the Monthly Harassment, Intimidation & Bullying Incidents - Zero Incidents for October 2018

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell				

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Fire Drill on October 8,2018 and a Security Drill (Lockdown) on October 26, 2018

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell				

COMMITTEE REPORTS:

OLD BUSINESS: Facilities Assessment from Spiegle - the Board discussed that the next steps with the completed study would arrive during budget development.

NEW BUSINESS:

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board.

EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Litigation
- b. Certificated Personnel
- c. Non-Certificated Personnel
- d. Student Personnel
- e. Negotiations

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board. The Board of Education went into Executive Session at 5:20 pm and anticipated the session lasting 15-20 minutes. No action would be taken upon return to Public Session.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell				

ADJOURNMENT FROM EXECUTIVE SESSION:

The Board adjourned Executive Session at 5:45 pm

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell				

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:46 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell				

Respectfully submitted,

*Steven Terhune*

School Business Administrator/Board Secretary