

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: February 26, 2020
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson <i>(arrived at 5:16pm)</i>		X
Meredith O'Donnell	X	

Also in attendance were Dr. Christopher Meyrick, Superintendent and Steve Terhune, Business Administrator/Board Secretary.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of January 22, 2020

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson				
Meredith O'Donnell	1st	X		

PRESENTATION: Dr. Meyrick- District Update-February 2020

Dr. Meyrick discussed the Community Outreach/Service Learning Hoop-a-Thon, Reading Across America, QSAC Review, administrative coverage, Math instruction time and World Language program.

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COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of January 2020.
2. BE IT RESOLVED by the Beach Haven Board of Education that the February 2020 bills totaling \$98,089.82 as well as the January 2020 Payroll Bills totaling \$115,233.48 for 2019-2020 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the revised financial report of the Secretary for the month ending January 31, 2020: Balance on hand \$1,710,446.59.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of January 31, 2020, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of January 31, 2020, after review

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of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending January 2020.

5. To request approval for a waiver from the NJ Department of Education, under N.J.A.C. 6A:23A-5.3, for exemption from Special Education Medicaid Initiative program requirements due to a projection of fewer than 40 eligible students.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson				
Meredith O’Donnell		X		

EDUCATION:

1. To approve Jennie Roberts as a substitute for the 2019-2020 school year.
2. To approve attendance by Jill Falletta on March 5, 2020 for a Wilson Foundations workshop.
3. ~~To approve the draft Marking Period Schedules. Tabled for further discussion.~~
4. To approve the draft 2020-2021 School Calendar.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier	1st	X		
Carol Labin		X		
Jen Tomlinson				
Meredith O’Donnell		X		

Jen Tomlinson arrived at 5:16 pm.

PERSONNEL:

1. To approve Stephanie Cecchini as a substitute administrator.
2. To accept the resignation, with regret, from Patrice Pottichen, effective June 30, 2020 for the purpose of retirement.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson		X		
Meredith O’Donnell		X		

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POLICY/REGULATION:

1. To approve the following job descriptions; Substitute Teacher, Superintendent, Art Teacher, Classroom Aide and School Nurse.
2. To approve the following Policies and Regulation on the Second Reading:
 - a. 5111- Eligibility of Resident/Nonresident Student (Policy)

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a fire drill on February 10th and a security drill on February 24th.
2. To approve use of gym facilities by PTA on March 19, 2020 and March 20, 2020 for “The Greatest Show” dance.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

COMMITTEE REPORTS:

OLD BUSINESS: Facility Study – an RFP will be issued for Architectural Services

NEW BUSINESS: 2020-2021 Budget – a preliminary budget will be presented at the next meeting.

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

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EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Litigation
- b. Certificated Personnel
- c. Student Personnel

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board. The Board of Education anticipates the Executive Session lasting 15-20 minutes and no action will be taken upon return to Public Session. The Executive Session began at 5:35 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

ADJOURNMENT FROM EXECUTIVE SESSION:

The Board of Education returned to Public Session at 6:17 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 6:18 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary