

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: October 23, 2019
TIME: 5:04 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes		X
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Also present were Steve Terhune, Business Administrator/Board Secretary and Dr. Christopher Meyrick, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public and Executive Minutes of September 25, 2019

Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

PRESENTATION:

1. Dr. Meyrick- District Update-October 2019 – NJ QSAC onsite date 1/29/20 – Week of Respect – School Violence Week and the School District HIB Assessment.

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COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of August 2019.
2. BE IT RESOLVED by the Beach Haven Board of Education that the October 2019 bills totaling \$26,890.58 as well as the September 2019 Payroll Bills totaling \$114,292.20 for 2019-2020 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the revised financial report of the Secretary for the month ending August 31, 2019: Balance on hand \$1,565,568.64.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of August 31, 2019, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of August 31, 2019, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major

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account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the revised financial report of the Treasurer of School Monies ending August 2019.

5. To approve the Three Year Comprehensive Maintenance Plan and Form M-1 for the 2020-2021 School Year.

Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O’Donnell	2nd	X		

EDUCATION:

1. To approve the Danielson evaluation and rubrics for the 2019-2020 school year.
2. To approve Karen Beals as a substitute for the 2019-2020 school year.
3. To approve 2019 HIB School Self-Assessment under the Anti-Bullying Bill of Rights Act.
4. To approve a field trip for 4th and 6th grade Art classes to Southern Regional High School on Monday, October 21, 2019.
5. To approve a field trip for Kindergarten, 1st, and 2nd grade to Russo’s Fruit & Vegetable Farm on Monday, October 28, 2019.
6. To approve a field trip for 1st and 2nd grade grade to Camden Aquarium on December 12, 2019.
7. To approve attendance by Dana Giordano on Wednesday, October 30th and Friday, January 10th for a Kindergarten seminar.
8. To approve Deborah Hakness as home instructor for 2019-2020 school year.

Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson	1st	X		
Meredith O’Donnell		X		

PERSONNEL:

1. To approve the contract of John Palombo for the 2019-2020 school year.

Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O’Donnell	1st	X		

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FACILITIES/OPERATIONS:

1. To approve use of gym facilities by PTA on October 24, 2019 for setup for the Halloween party.
2. To approve use of gym facilities by PTA on November 20, 2019 for a PTA meeting.
3. To approve use of gym facilities by PTA on December 12th & 13th for set up/holiday workshop and at night for photos with Santa
4. To acknowledge the performance of a fire drill on October 18, 2019.

Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell	2nd	X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

A staff member commented on the positive improvements seen since Dr. Meyrick and Brian Ball started in the district. There was also a comment regarding the improved School Climate.

EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Personnel
- b. Student

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board. The Board anticipates being in Executive Session for approximately 15 minutes and no action will be take upon return to Public Session. The Board entered Executive Session at 5:16 pm. Irene Hughes joined the meeting via speakerphone for Executive Session from 5:16 pm to 5:30 pm.

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Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell	1st	X		

ADJOURNMENT FROM EXECUTIVE SESSION:

The Board returned to Public Session at 5:39 pm/

Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell	2nd	X		

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:41 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes				
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary