

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: February 24, 2021
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes <i>by phone</i>	X	
Jean Frazier <i>by phone</i>	X	
Carol Labin <i>by phone</i>	X	
Jen Tomlinson <i>by phone</i>	X	
Meredith O'Donnell <i>by phone</i>	X	

Also present were Steve Terhune, Business Administrator, and Dr. Christopher Meyrick, Superintendent (*by phone*).

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of January 27, 2021
2. Executive Session Meeting Minutes of January 27, 2021

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

PRESENTATION: Dr. Meyrick- District Update-February 2021 – 100 Day celebration, Governor's recognition, Read Across America and guest readers including Mrs. Murphy and Ms. Gove, COVID update.

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COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to comment.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the February 2021 bills totaling \$63,369.73 as well as the January 2021 Payroll Bills totaling \$106,330.37 for 2020-2021 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of January 2021.
3. To accept the revised financial report of the Secretary for the month ending January 31, 2021: Balance on hand \$1,837,223.34.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of January 31, 2021, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of December 31, 2020, after

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review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending January 2021.
5. To increase the Petty Cash maximum amount to \$250 for the 2021 calendar year.
6. To authorize the purchase order with Weatherproofing Technologies, Inc under the Education Services Commission of NJ Cooperative Bid (#65MCECCPS) for roof leak repairs in the amount of \$10,057.61 and to authorize a withdrawal from the district’s Maintenance Reserve Account to fund the repairs.
7. To authorize the Business Administrator to issue a Request for Proposals for Architectural Services for upcoming capital projects.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson	1st	X		
Meredith O’Donnell		X		

EDUCATION:

- a. To approve Mrs. Giordano to attend a virtual workshop on March 2nd for early childhood literacy and math.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin	1st	X		
Jen Tomlinson		X		
Meredith O’Donnell		X		

PERSONNEL:

POLICY/REGULATION:

1. To approve the following Policies and Regulations on the first Reading:
 - a. 0145- Board Member Resignation and Removal (Policy) - Revised
 - b. 0164.6- Remote Public Board Meeting During A Declared Emergency (Policy) - New
 - c. 1642- Earned Sick Leave Law (Regulation) -New
 - d. 1643- Family Leave (Policy) - New
 - e. 3431.1- Family Leave (Policy) - Abolished
 - f. 4431.1- Family Leave (Policy) - Abolished

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- g. 3431.3- New Jersey Family Leave Insurance Program (Policy) - Abolished
- h. 4431.3- New Jersey Family Leave Insurance Program (Policy) - Abolished
- i. 5330.01 Administration of Medical Cannabis (Policy & Regulation)- Revised
- j. 7425 - Lead Testing of Water in Schools (Policy & Regulation) - Revised/New
- k. 7430- School Safety (Policy & Regulation) - Abolished

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

GOVERNANCE:

FACILITIES/OPERATIONS:

- To acknowledge the performance of a Fire Drill on February 9, 2021 and a Security Drill (bomb threat) on February
- To approve use of the gym facilities by PTA on May 21, 2021 for the bookfair.
- To approve the use of the school yard by the PTA on May 1, 2021 (May 8th rain date) from 6am-5pm for a craft fair.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell	1st	X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board.

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ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:08 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin	1st	X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary