

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: January 27, 2021
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier <i>by phone</i>	X	
Carol Labin <i>by phone</i>	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Also present were Steven Terhune, Business Administrator, and Dr. Christopher Meyrick, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of December 16, 2020
2. Reorganization Meeting Minutes of January 7, 2021

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

PRESENTATION: Dr. Meyrick- District Update-January 2021 – discussed staff on leave, Memorandum of Agreement with Stockton University, Observation and evaluation timelines, community outreach with St. Francis Center, 100 Day Celebration and Read Across America.

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COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the January 2021 bills totaling \$31,134.54 as well as the December 2020 Payroll Bills totaling \$102,718.78 for 2020-2021 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of December 2020.
3. To accept the revised financial report of the Secretary for the month ending December 31, 2020: Balance on hand \$1,817,981.85.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of December 31, 2020, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

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Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of December 31, 2020, after review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending December 2020.
5. To cancel all outstanding checks issued prior to July 1, 2020.
6. To submit amendment applications to the NJ Department of Education for the following carryover amounts from FY20:

IDEA PreSchool - \$38.00

Title IA - \$3,857

Title IV - \$2,351

7. To accept the Comprehensive Annual Audit for the school year ended June 30, 2020 that was completed by Jump, Perry and Company. There are no recommendations in the audit. The audit and all required supplementary materials have been filed with the NJ Department of Education and other regulatory agencies by the NJ Department of Education deadline.
8. To request approval for a waiver from the NJ Department of Education, under N.J.A.C. 6A:23A-5.3, for exemption from Special Education Medicaid Initiative program requirements due to a projection of fewer than 40 eligible students.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O’Donnell		X		

EDUCATION:

1. Approve Zoe Deakyne and Yumera Hernandez as a substitutes for the 2020/2021 school year.
2. To approve a grant from Atlanticare Healthy Schools.
3. To approve the Memorandum of Understanding between Stockton University and Beach Haven School.
4. To approve the daily substitute rate to \$95.00 a day.

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Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

PERSONNEL:

POLICY/REGULATION:

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Fire Drill on January 8, 2021 and a Security Drill (bomb threat) on January 15, 2021.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS: Discussed PreK and Kindergarten Enrollment Projections for 2021-2022

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board at this time.

EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

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a. Certificated Personnel – Superintendent Contract

The Board of Education anticipated being in Executive Session for 60 minutes and no action will be taken upon return to public session.

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

The Board of Education entered Executive Session at 5:09 pm.

ADJOURNMENT FROM EXECUTIVE SESSION:

The Board of Education adjourned Executive Session at 6:17 pm

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 6:18 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary