

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: September 23, 2020
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Also present were Steve Terhune, Business Administrator, and Dr. Christopher Meyrick, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of August 26, 2020

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

PRESENTATION: Dr. Meyrick- District Update-September 2020 – discussed opening of school, community as part of the classroom experience and district goals for 2020-2021.

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COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the September 2020 bills totaling \$85,681.06 as well as the August 2020 Payroll Bills totaling \$23,968.08 for 2020-2021 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of July 2020 and August 2020.
3. To accept the revised financial report of the Secretary for the month ending July 31, 2020 and August 30, 2020: Balance on hand \$1,648,874.65.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of July 31, 2020 and August 30, 2020, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of July 31, 2020 and August 30, 2020, after review of the Secretary's monthly financial report (appropriations' section) and upon

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consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending July 2020 and August 2020.

5. To approve the Budget Development Calendar for the 2021-2022 School Year.

6. To approve the withdrawal of funds from the district’s Maintenance Reserve Account to address unanticipated costs related to COVID-19 in accordance with NJ Department of Education guidance and regulations in the amount of \$26,050.40.

7. To approve the following salaries to be charged against Federal Grant funds for FY21:

- Suzanne Henry - \$9,000 - Title IA
- Angela Carosella - \$4,000 - Title IV

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O’Donnell		X		

EDUCATION:

1. To approve the School Nursing Plan for the 2020-2021 School Year with the standing orders from our school physician, James N. Suddeth MD.
2. Approve parent donation in the amount of \$1,000.
3. Approve the student handbook.
4. To approve a field trip for the 3rd grade to Bayview Park on September 29, 2020.
5. To approve the Danielson evaluation and rubrics for the 2020-2021 school year.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O’Donnell	2nd	X		

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PERSONNEL:

1. Approve Anne Frank Riordan as a substitute nurse at the rate of \$150 a day.
2. To approve the MOA.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier	2nd	X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

POLICY/REGULATION:

1. To approve the following Policies and Regulations on the Second Reading:
 - a. 1648- Restart and Recovery Plan (NEW)
 - b. 1648.02 - Remote Learning Options for Families (Policy) (NEW)

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin	2nd	X		
Jen Tomlinson		X		
Meredith O'Donnell	1st	X		

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a fire drill on September 8, 2020 and a Security Drill (roundtable) on September 2, 2020
2. To approve use of the school yard by PTA on October 30, 2020 from 5pm-8:30pm for trunk or treat.
3. To approve use of gym facilities by PTA on October 16, 2020 for the bookfair.
4. To approve use of the school yard by PTA on October 10, 2020 from 7am-4pm for a craft fair.
5. To approve Recalibrate (Veterans Organization) completing a service project on October 10, 2020 which will plant mums, paint the planters and distribute mulch.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

COMMITTEE REPORTS:

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OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

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A discussion about the upcoming PTA events.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:15 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary