

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: January 25, 2023
TIME: 5:03 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Carol Labin		X
Jane Romanowski	X	
Jen Tomlinson	X	
Meredith O'Donnell		X

Also present were Steve Terhune, Business Administrator, and Theodore Loeffler, Superintendent

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of December 21, 2022
2. Reorganization Meeting Minutes of January 5, 2023

Name	Motion	Yes	No	Abstain
Irene Hughes	1 st	X		
Carol Labin				
Jane Romanowski	2 nd	X		
Jen Tomlinson		X		
Meredith O'Donnell				

PRESENTATION:

- Mr. Loeffler- District Update- January 2023 – Enrollment update, student attendance update, HIB case update (no cases), School Climate update, NJ DOE Security visit update, Little Mermaid Jr performance, staff recommendations, teacher evaluation update, writing program and staff professional

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

development update and thanked the Board of Education for their continued dedication to the school and community.

- Mr. Loeffler- Start Strong Data Presentation and Analysis – reviewed areas of strength and areas of need based on the Fall 2022 administration of the Start Strong Student Assessment. Discussed planned interventions to address areas of need in conjunction with the instructional staff.
- Mr. Loeffler- SSDS Report Status Update

COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the January 2023 bills totaling \$20,441.33 for the 2022-2023 school year as well as the December 2022 Payroll Bills totaling \$109,392.83 for 2022-2023 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of December 2022.
3. To accept the revised financial report of the Secretary for the month ending December 31, 2022: Balance on hand \$1,488,217.66.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of December 31, 2022, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of December 31, 2022, after review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending December 2022.

5. To accept the Atlanticare Healthy Schools, Healthy Children 2022-2023 Grant in the amount of \$1,000.

6. To authorize the use of the following cooperative contract bid:

- ePlus Technology, Inc - Door Access and Intercom Expansion - \$24,886.05 - Cooperative HCESC-CAT-22-01

7. To approve the following resolution for participation in a newly formed purchasing cooperative by the Monmouth Ocean Educational Services School District:

WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the “Lead Agency ” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 25, 2023 the governing body of the Beach Haven School District, County of Ocean, State of New Jersey, pursuant to N.J.A.C 5:34-7.6 (a), duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Monmouth-Ocean Educational Services Commission (MOESC),

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5) and N.J.A.C 5:34-7.6 (a), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC), the Lead Agency.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

CONTRACTING UNIT

The Lead Agency shall comply with the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

8. To request approval for a waiver from the NJ Department of Education, under N.J.A.C. 6A:23A-5.3, for exemption from Special Education Medicaid Initiative program requirements due to a projection of fewer than 40 eligible students.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin				
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell				

EDUCATION:

1. To approve the agreement with Delta-T for substitute nursing services, when necessary.
2. To approve a field trip for 5th grade to Cedar Bridge Tavern Tour on March 23 from 9 am to 12pm.
3. To approve the new Use of Facilities form.
4. Approve donation of gift cards for battle of the books from Robin Johnson in the amount of \$900.
5. Approve donation of Lettuce Grow Hydroponic Farmstand from Rotary Club of LBI.
6. To approve Sara Holleran, Christine Bresley and Suzanne Henry to attend (virtual) workshop “Empowering Writing” on January 25, 2023 from 9 to 4pm.
7. To approve (retroactive) Ted Loeffler to attend School Safety Specialist Training on January 10th, 17th, 24th, and 31st in Morristown NJ from 8:30 to 3:30pm.
8. To approve Ted Loeffler to attend the Regional Preschool Administrator Meeting on February 21st at Vineland Public Library from 10 am - 2pm.
9. To approve Ted Loeffler, Robert Barrett, Brian Ball, School Nurse, School Counselor to attend (virtually) Threat Assessment Virtual Team Training on March 23rd.
10. To Approve Jill Falletta to attend February 10, 2023: Foundations-Virtual Level 1 Launch Workshop from 9:00 a.m. to 3:00 p.m.
11. To Approve Katie Desmond to attend February 15, 2023: Foundations-Virtual Level 2 Launch Workshop from 9:00 a.m. to 3:00 p.m.
12. To Approve Ann Marie Deakyne to attend February 16, 2023: Foundations-Virtual Level 3 Launch Workshop from 9:00 a.m. to 3:00 p.m.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Carol Labin				
Jane Romanowski		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell				

PERSONNEL:

1. To designate Jill Falletta as the acting Administrator in Charge during absences of the Principal.
2. To accept the retirement letter from Lisa Altman, School Nurse, effective January 31, 2023.
3. To accept the retirement letter from Margaret Fay, Teacher, effective June 30, 2023.
4. To approve the hiring of Catalina Martone, School Nurse, Affirmative Action Officer, Anti-Bully Specialist, School Climate Committee/Team Chair, and acting Administrator in Charge during absences of the Principal for the 2022-2023 School Year at \$60,000 pro-rated to start on or about March 28th or sooner pending prior district contract release.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Carol Labin				
Jane Romanowski		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell				

POLICY/REGULATION:

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Fire Drill on December 8th, 2022 and a Security Drill (Shelter in place) on December 15, 2022.
2. To acknowledge the performance of the school bus emergency evacuation drill on December 14, 2022
3. To approve (retroactive) use of facilities of the gym for the PTA Little Mermaid play practice on January 1st, 4th, 6th, 9th-13th 16th-20th and 23rd-27th from 2:45 to 5:30pm.
5. To approve (retroactive) use of facilities of the gym for the PTA Little Mermaid play practice on January 14th and 21st from 9 am to 3pm.
6. To approve (retroactive) use of facilities of the gym for the PTA Little Mermaid cast party on January 28th from 5pm to 8:30pm.
7. To approve the use of facilities of the gym for PTA Book Fair on May 18th (set up) and 19th for the Book Fair from 8:30 to 3pm.
8. To approve the use of facilities of the gym for the Beach Haven Police for PAL from February 6th to May 3, 2023 from 6pm to 8pm.
9. To approve the use of facilities of the gym for the Beach Haven PTA Dance on February 10th, pending administrative review and approval.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin				
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell				

COMMITTEE REPORTS:

Curriculum – The committee discussed Foundations Training and resources, Number Talk Strategies, Preschool Curriculum needs to be updated, the upcoming need to revisit the Mathematics curriculum, NJ Department of Education writing standards are being released soon as well as NJ Department of Education media center program updates.

OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:25 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin				
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell				

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary