

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: July 27, 2022
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell		X

Also present was Steve Terhune, Business Administrator

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of June 22, 2022
2. Special Meeting Public Minutes of July 7, 2022
3. Special Meeting Public Minutes of July 20, 2022
4. Executive Session Meeting Minutes of July 20, 2022
5. Special Meeting Public Minutes of July 25, 2022
6. Executive Session Meeting Minutes of July 25, 2022

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell				

PRESENTATION:

COMMUNICATIONS:

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COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the July 2022 bills totaling \$9,253.33 for the 2021-2022 school year and \$123,762.61 for the 2022-2023 school year as well as the June 2022 Payroll Bills totaling \$125,913.48 for 2021-2022 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of June 2022.
3. To accept the revised financial report of the Secretary for the month ending June 30, 2022: Balance on hand \$1,791,803.61

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of June 30, 2022, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of June 30, 2022, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or

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fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending June 2022.
5. To approve Change Order 1 with LEW Environmental Services LLC for the additional amount of material requiring remediation in the total not to exceed \$22,450.00.
6. To approve the following project appointments for Speizle Architectural Group, Inc:
 - Boiler Replacement - Summer 2023 - Estimated Project Total \$525,000 - Fee Total \$32,150
 - Building Envelope Repairs - Summer 2023 or 2024 - Estimated Project Total \$275,000 - Fee Total \$18,150
7. To authorize the renewal of the shared service agreement with Southern Regional School District for Technology Services for the 2022-2023 school year. There is no change in pricing.
8. To authorize the renewal of the shared service agreement with Little Egg Harbor School District for Physical Therapy Services for the 2022-2023 school year.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jen Tomlinson		X		
Meredith O’Donnell				

EDUCATION:

PERSONNEL:

1. To approve Joe Elmo as a full-time teaching staff member (BA – Step 2) for the 2022-2023 school year for music with creative writing, library and making meaning. The additional schedule beyond his original contract is a leave replacement coverage for Stephanie Cecchini.
2. To approve Sharon Dugan as the art substitute teacher (one day equivalent per week) for the 2022-2023 school year. The staff member will receive an additional \$100 weekly.
3. To approve Joe Elmo as part-time summer help at \$25/hour.
4. To accept the resignation of Dr. Christopher Meyrick, Superintendent/Principal.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O’Donnell				

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POLICY/REGULATION:

1. To approve the following Policies and Regulations on the first reading:
 - a. 0163- Quorum (Policy)- Revised
 - b. 1511- Board of Education Website Accessibility (Policy)- Revised
 - c. 2415- Every Student Succeeds Act (Policy)- Revised
 - d. 3270- Professional Responsibilities (Policy)-Revised
 - e. 3270- Lesson Plans and Plan Books (Regulation)- Revised
 - f. 5513- Care of School Property (Policy & Regulation)-Revised
 - g. 5722- Student Journalism (Policy)- New

Policy 3216 was pulled from the agenda.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell				

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To approve the use of the school yard by the PTA on October 1st & 2nd 2022 for chowderfest and merchant mart.
2. To approve the use of the school yard by the PTA on October 8th 2022 (9th rain date) for a craft fair..

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jen Tomlinson		X		
Meredith O'Donnell				

COMMITTEE REPORTS:

OLD BUSINESS: Roof Project Update – completion of AHERA portion of the project. Shingle roof work to resume. Still on schedule.

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

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Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:08 pm

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell				

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary