

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: November 30, 2022
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Carol Labin	X	
Jane Romanowski	X	
Jen Tomlinson		X
Meredith O'Donnell		X

Also present were Steven Terhune, Business Administrator, and Theodore Loeffler, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of October 26, 2022

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jane Romanowski		X		
Jen Tomlinson				
Meredith O'Donnell				

PRESENTATION: Mr. Loeffler- District Update- November 2022 – Presented the 21-22 HIB Self-Assessment Report; discussed District Goals, the District Security Plan and the School Remote Plan; thanked the PTA for the Battle of the Books Donation; updated the Board on the Little Mermaid Jr play practices and Community Outreach including the Happy Feet Sock Collection and the Blankets for the Shelter; reminded the Board that the 1st Trimester is ending soon and Report Cards will follow.

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COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the November 2022 bills totaling \$134,260.32 for the 2022-2023 school year as well as the October 2022 Payroll Bills totaling \$106,580.60 for 2022-2023 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of October 2022.
3. To accept the revised financial report of the Secretary for the month ending October 31, 2022: Balance on hand \$1,587,524.09.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of October 31, 2022, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of October 31, 2022, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business

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Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending October 2022.
5. To issue a refund of \$5,000 to Beach Haven PTA for the WIN Program which was funded through grant money this year.
6. To authorize the application to the NJ Department of Education for \$2,891 in funding through the NJ Emergency and Capital Maintenance Needs funding program. The funds will be used for a portion of the AHERA Remediation and Boiler replacement project.
7. To approve the proposal from Montrose Environmental Solutions, Inc. for the development of specifications, application to the State of NJ as well as oversight and sampling related to the abatement of ACM related to the summer boiler replacement project at an estimated fee of \$25,900.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jane Romanowski		X		
Jen Tomlinson				
Meredith O’Donnell				

EDUCATION:

1. To approve 2021-2022 HIB Self-Assessment under the Anti-Bullying Bill of Rights Act.
2. To approve attendance for Theodore Loeffler at the first available Training for School Safety Specialist.
3. To approve the 2022-2023 Beach Haven Remote Plan
4. To approve a field trip for preschool to Count Basie Center for the Arts on April 3, 2023 from 9am to 2pm.
5. To approve attendance by Mrs. Dugan to attend a workshop at the LBI Foundation called Marijke Briggs; mixed media workshop.
6. To approve attendance by Mrs. Wiehr and Mrs. Bresley on November 30, 2022 to Southern Regional to start the articulation process.
7. To approve attendance by Mrs. Holleran and Mrs. Bresley on December 7, 2022 to Southern Regional to start the articulation process.
8. To approve attendance by Mrs. Wiehr to attend a workshop on December 9, 2022 for the Ocean County Math League at Stafford Intermediate School.
9. To approve a donation in the amount of \$265.00 for the PTA from Kristine Baumiller for a set of books.
10. To approve the Beach Haven Board/District goals for the 2022-2023 school year.

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Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jane Romanowski		X		
Jen Tomlinson				
Meredith O'Donnell				

PERSONNEL:

1. To approve Lisa Altman as District Anti-Bullying Coordinator and School Anti-Bullying Specialist.
2. To approve Lisa Altman as District Affirmative Action Officer.
3. To approve Theodore Loeffler as District School Safety Specialist
4. To approve the following substitutes for the 2022-2023 school year: Amanda Walker and Olivia Swanson.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski	2nd	X		
Jen Tomlinson				
Meredith O'Donnell				

POLICY/REGULATION:

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Fire Drill on November 3 , 2022 and a Security Drill (Active shooter Lockdown) on November 2, 2022.
2. To acknowledge the review and update of the School Safety and Security Plan.
3. To approve use of Willits Hall (gym) for the PTA on December 1st, 2nd, 5th, 6th, 7th, 8th and 9th , 2022 for play practice from 2:45 to 5pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jane Romanowski		X		
Jen Tomlinson				
Meredith O'Donnell				

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS:

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COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:06 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jane Romanowski		X		
Jen Tomlinson				
Meredith O'Donnell				

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary