

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: September 28, 2022
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Carol Labin	X	
Jane Romanowski	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Also present were Steve Terhune, Business Administrator, and Ted Leoffler, incoming Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of July 27, 2022 – *The Board pulled Policy 3216 from the agenda*
2. Special Meeting Public Minutes of August 1, 2022
3. Executive Session Meeting Minutes of August 1, 2022
4. Regular Monthly Public Minutes of August 24, 2022

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		July 27
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		August 24

PRESENTATION: Dr. Meyrick- District Update- September 2022 – No Report

COMMUNICATIONS:

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COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the September 2022 bills totaling \$136,782.93 for the 2022-2023 school year as well as the August 2022 Payroll Bills totaling \$23,619.84 for 2022-2023 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of August 2022.
3. To accept the revised financial report of the Secretary for the month ending August 31, 2022: Balance on hand \$1,778,674.16

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of August 31, 2022, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of August 31, 2022, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or

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fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending August 2022.
5. To accept the donation of \$5,000 from Beach Haven PTA for the WIN Program.
6. To approve the payment of the following salaries from the noted Federal Grant Funds for the 2022-2023 school year:

- WIN Stipends - \$5,468 - ESSER II LA - 20-484-100-100
- WIN Stipends - \$10,000 - ESSER II MH - 20-485-100-100
- Joseph Elmo Jr - \$51,750 - ARP ESSER - 20-487-100-100
- Suzanne Henry - \$11,100 - Title IA - 20-231-100-100
- Daggi Ball - \$12,883 - ESSER II MH - 20-485-200-100
- Holly Herriger - \$45,000 - ARP ESSER - 20-487-200-100

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson		X		
Meredith O’Donnell	2nd	X		

EDUCATION:

1. 1. To approve the School Nursing Service Plan for the 2022-2023 School Year with the standing orders from our school physician, James N. Suddeth MD
2. To approve a field trip for 6th grade to Ocean County Animal Shelter on October 12, 2022 from 12:30 to 2:30.
3. To approve a field trip for 3rd grade to the Tuckerton Seaport on October 4, 2022 for 8:30 to 2:00. (no bus needed, class taking boat)
4. To approve a field trip for 2nd grade to Jenkinson’s Aquarium on October 6, 2022 from 8:45 to 1:30.
5. To approve a field trip for Kindergarten and 1st grade to Russo's farm on October 28, 2022 from 9:30 to 2:30.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	1st	X		
Meredith O’Donnell		X		

PERSONNEL:

1. To approve Eve Lehrer as a substitute for the 2022-2023 school year.

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Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

POLICY/REGULATION:

GOVERNANCE:

- To acknowledge the performance of a fire drill on September 9, 2022 and a Security drill (lockdown) on September 8, 2022.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

FACILITIES/OPERATIONS:

- To approve use of facilities of the play-yard for PTA to use for trunk or treat on October 28, 2022 from 3-8:30pm, including the bathroom and gym if necessary.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

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Staff present thanked the Board of Education for their continued support of student field trips. The Board of Education was also informed that the January Musical will be the Little Mermaid.

EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

a. Negotiations

Minutes of Executive Session proceeding will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board. The Board anticipated being in Executive Session for approximately 15 minutes and no action will be taken upon return to public session.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell	2nd	X		

The Board entered Executive Session at 5:13 pm.

ADJOURNMENT FROM EXECUTIVE SESSION:

The Board returned to Public Session at 5:36 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:37 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Carol Labin		X		
Jane Romanowski	2nd	X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary