

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: February 28, 2024
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time, and place mailed to the Clerk of the Municipality advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Carol Labin	X	
Jean Frazier	X	
Deborah Harkness <i>by phone</i>	X	
Jane Romanowski	X	

Also present were Steve Terhune, Business Administrator, and Theodore Loeffler, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of January 24, 2024

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

PRESENTATION: Mr. Loeffler- District Update- February 2024 – Discussed: No suspensions and one HIB complaint so far this school year; school enrollment; exterior building project update; boiler project update; technology upgrades; gym floor refinishing schedule; agenda items; upcoming curriculum updates for Summer 2024; Generation Dream has reached goal and set a higher second goal; Principal for a day and the 6th grade class trip.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

COMMUNICATIONS:

EXECUTIVE SESSION:

BE IT RESOLVED, That the Beach Haven Board of Education meet in Executive Session to discuss the following:

- a. Certificated Personnel

Minutes of Executive Session proceedings will be made available to the public to the extent it does not divulge legally protected, confidential information and after the approval of said minutes by the Board. The Board of Education anticipates being in Executive Session for approximately 15 minutes. Action will be taken upon return to public session.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jean Frazier		X		
Deborah Harkness		X		
Jane Romanowski		X		

The Board of Education entered Executive Session at 5:03 pm

ADJOURNMENT FROM EXECUTIVE SESSION:

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

The Board of Education returned to Public Session at 5:22 pm.

In Executive Session the Board discussed staff resignation, tenure acquisition and staff hiring.

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation, or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the February 2024 bills totaling \$125,049.55 for the 2023-2024 school years as well as the January 2024 Payroll Bills totaling \$117,665.96 for 2023-2024 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of January 2024.
3. To accept the revised financial report of the Secretary for the month ending January 31, 2024: Balance on hand \$1,363,208.62.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of January 31, 2024, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of January 31, 2024, after review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending January 2022.
5. To approve the service agreement with Preferred Behavioral Health Services for Fit-to-Return Assessment through June 30th, 2024.
6. To approve the application to the NJ Department of Education and NJ Schools Development Authority for the district’s allocation of \$1,385 in grant funding to address Emergent and Capital Maintenance Needs within the school district. These funds will be utilized to repair the leak through the exterior rising wall and/or leveling of sidewalks.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier		X		
Deborah Harkness		X		
Jane Romanowski	2nd	X		

EDUCATION:

- To approve Mrs. Falletta attended the OCASA Teacher of the Year Colloquium on March 21st, 2024, from 8:30 AM to 2 PM at the Ocean County College Gateway Building. Total expenses for the workshop are \$31.02
- To approve Theodore Loeffler to attend the School Safety Speaker Series: Behavioral Threat Assessment and Management Best Practices for a Defensible Process and Special Education Considerations on March 15, 2024, from 9:00 a.m. to 12:30 p.m. at the Burlington Township High School Performing Arts Center, 610 Fountain Avenue, Burlington, New Jersey. This is part of the mandated training hours required for School Safety Specialists.
- To approve Sara Holleran to attend the “Writing Strategies & Structures” workshop on March 6, 2024. Total expenses for the workshop are \$159.00.
- To approve Brian Ball to attend NJ's Building and Grounds Association Expo March 17-20, 2024, in Atlantic City. Total expenses for the workshop are \$51.23
- To approve Holly Herriger to attend the NJ Speech/Hearing Association conference May 9-10, 2024, in Atlantic City. Total expenses for the workshop are \$463.36.
- To approve a field trip for 5th grade on March 27, 2024, to go to Cedar Bridge in Barnegat and Manahawkin Lake Park from 9:15 to 2:00.
- To approve a field trip for the Prek class on March 4, 2024, to visit Lucky’s Bed & Biscuit from 9:30 am to 11:30 am.
- To accept a donation of Scholastic books from the Russo family in the approximate value of \$500.00
- To approve an additional \$65.37 in travel expenses for Joseph Elmo Jr.’s attendance at the 2024 NJMEA Conference in Atlantic City on February 22nd, 23rd, and 24th of 2024. The total cost for registration and travel is \$336.00.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jean Frazier		X		
Deborah Harkness		X		
Jane Romanowski		X		

PERSONNEL:

- To approve Michele Alberts for school nurse substitute for the remainder of the 2024 school year at \$150 a day.
- To approve Eileen Valerio as a school nurse substitute for the remainder of the 2024 school year at \$150 a day.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

3. To approve Ellen Ciceri as School Nurse, Anti-Bullying Coordinator/Specialist, Affirmative Action Officer, and Title IX Coordinator to start on or about April 30th, 2024 at a prorated salary of \$68,700.
4. To accept the resignation of Stephanie Cecchini submitted on February 22nd, 2024, with her last day of work being June 14th, 2024.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jean Frazier		X		
Deborah Harkness		X		
Jane Romanowski		X		

POLICY/REGULATION:

1. To approve the First Reading:
 - 1140 Affirmative Action Program- Policy
 - 1523 Comprehensive Equity Plan- Policy
 - 1530 Equal Employment Opportunities- Policy
 - 1530 Equal Employment Opportunity Complaint Procedure - Regulation
 - 1550 Equal Employment/Anti-Discrimination Practices- Policy
 - 2200 Curriculum Content – Regulation
 - 2260 Equity in School and Classroom Practices - Policy & Regulation
 - 2411 Guidance Counseling- Policy
 - 2423 Bilingual Education – Policy & Regulation
 - 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries Policy & Regulation
 - 3211 Code of Ethics- Policy
 - 5570 Sportsmanship- Policy
 - 5750 Equitable Educational Opportunity- Policy
 - 5841 Secret Societies- Policy
 - 5852 Equal Access- Policy
 - 7610 Vandalism- Policy & Regulation
 - 9323 Notification of Juvenile Offender Case Disposition- Policy

2. To Abolish
 - 5755 Equity in Educational Programs and Services
 - 5440 - Honoring Student Achievement

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier		X		
Deborah Harkness	2nd	X		
Jane Romanowski		X		

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a fire drill on 2/12/24 and a security drill (Lockdown) on 2/16/24.
2. To approve the use of Willis Hall (Gym) for the PTA on May 16, 2024, for a book fair set up from 2:24 pm to 4:00 pm.
3. To approve the use of Willits Hall (Gym) for the PTA on May 17, 2024, the book fair during school hours.
4. To approve (retroactively) the use of Willits Hall for PAL from February 5, 2024, to May 2024, from 6 pm to 8 pm.
5. To approve using the school courtyard and bathrooms for PTA on June 9, 2024 (rain date 6/10) for the craft fair and art walk.
6. To approve the use of Willits Hall (gym) for the PTA on March 8th, 2024, for Family Fun Night from 4 pm to 8 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jean Frazier		X		
Deborah Harkness		X		
Jane Romanowski		X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS: Preliminary Budget will be approved at the next meeting.

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation, or negotiations, we ask that you see the Superintendent after the meeting since the Board does not publicly discuss such items.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting will be adjourned at 5:29 pm

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jean Frazier		X		
Deborah Harkness		X		
Jane Romanowski		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary