

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: October 25, 2023
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Carol Labin	X	
Jane Romanowski	X	
Jen Tomlinson	X	
Meredith O'Donnell – <i>by phone</i>	X	

Also present were Steven Terhune, Business Administrator, and Theodore Loeffler, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of September 27, 2023
2. Executive Session Minutes of September 27, 2023

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	1st	X		
Meredith O'Donnell		X		

PRESENTATION: Mr. Loeffler- District Update- October 2023 – Enrollment updates; WIN Program update; boiler replacement project update; Exterior Building Project update; technology/security update; reviewed policies on the agenda; reviewed the MOA with the Ocean County Prosecutor's Office and commended Vern Berube for being awarded the Unsung Hero Award by NJ School Boards Association.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the October 2023 bills totaling \$174,917.29 for the 2023-2024 school years as well as the September 2023 Payroll Bills totaling \$108,638.85 for 2023-2024 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of September 2023.
3. To accept the revised financial report of the Secretary for the month ending September 30, 2023: Balance on hand \$1,544,417.53

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of September 30, 2023, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of September 30, 2023, after review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending September 2022.
5. To accept the donation from Delicious Orchards of \$80 worth of apple cider and supplies for Wellness Wednesday tasting at Beach Haven School.
6. To approve the Three-Year Comprehensive Maintenance Plan and Form M-1 for the 2024-2025 school year and authorize submission to the NJ Department of Education.
7. To approve the submission of an amendment for the ARP ESSER Federal Grant.
8. To approve the Budget Development Calendar for the 2024-2025 School Year.
9. To accept the Cash Flow Projection Report for the 2023-2024 School Year.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O’Donnell		X		

EDUCATION:

1. To approve the Beach Haven School 2022-2023 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.
2. To acknowledge the annual review and approval of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials.
3. To approve the whole school to go see “A Christmas Story” at Surflight Theater on December 8, 2023. The PTA will split the cost with the BOE. The price per student is \$20. One complimentary chaperone ticket will be offered for every 10 students. A total of \$1,560.00 to be split \$780.00 BOE and \$780 BH PTA.
4. To approve Holly Herriger and Makaela Gevaras to attend a workshop on November 16, 2023 via zoom through RAPID Educator Series for Phonics.
5. To approve Jill Falletta, AnnMarie Deakyne, and Katie Desmond to attend a workshop on November 29, 2023 via zoom through RAPID Educator Series for Phonics. .
6. To approve a field trip for the 4th-6th grade on December 20, 2023 to the Franklin Institute in Philadelphia, PA from 8:30 to 4:00 pm.
7. To approve a field trip for the preschool, and Kindergarten on January 23, 2024 to Novins Planetarium at Ocean County College from 8:30 to 12:00 pm.
8. To approve the 1st grade class to attend the Holiday Assembly at Southern Regional High School on December 21, 2023 at 9:30 am.
9. To approve a field trip (date change due to forecasted rain) for the pre-k, kindergarten, and 1st grade on October 27, 2023, to go to Russo Farms in Tabernacle NJ.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

10. To approve Sara Holleran to attend a workshop on November 1st, 2023, “Bringing Writing Strategies to Life in the Classroom” for \$159.00.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jane Romanowski		X		
Jen Tomlinson		X		
Meredith O’Donnell		X		

PERSONNEL:

1. To approve the following NJFLA, FMLA, Leave without Pay or Absence:

Employee #	Personal and Sick Leave	FMLA	NJFLA	Leave without Pay
4099	1/2/24-2/13/24	2/14/24-5/16/24	2/14/24-5/16/24	5/17/24-6/14/24

2. To approve the requested personal leave for Employee #4032 from May 23, 2023 to May 31st, 2023 with the use of 3 contractual personal days and the discretionary use of 3 personal leave days with pay at the Board of Education’s discretion.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O’Donnell		X		

POLICY/REGULATION:

1. To approve the following Policies and Regulations on the second reading:
 - a. Policy 2419 Threat Assessment Team (M)- Updated
 - b. Regulations 2419 Threat Assessment Teams (M)

2. To suspend bylaw 0131 and adopt new Policy 1642.01 Sick Leave (M) and Regulation 1641.02 (M)

3. To approve the following Policies and Regulations on the first reading:
 - a. Policy 2270 Religion in the Schools (Update of current Policy)
 - b. Policy 3161 Examination for Cause (Update of current Policy)
 - c. Policy and Regulation 3212 Attendance (M)
 - d. Policy 3324 Right of Privacy (Update of current Policy)
 - e. Policy 4161 Examination for Cause (Update of current Policy)
 - f. Policy and Regulation 4212 Attendance (M)

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

- ~~g. Policy and Regulation 5111 Eligibility of Resident/Nonresident Students (M) - removed from the agenda for further review.~~
- h. Policy and Regulation 5116 Education of Homeless Children and Youths (Update of current Policy)
- ~~i. Policy 8500 Food Services (M) - removed from the agenda for further review.~~

4. To abolish the following policies:

- a. Policy 1648.11 The Road Forward COVID-19 Health and Safety (M) **Abolished**
- b. Policy 1648.13 School Employee Vaccination Requirements (M) **Abolished**
- c. Policy 9100 Public Relations **Abolished**
- d. Regulation 9140 Citizens Advisory Committee (M) **Abolished**
- e. Policy & Regulation 3432 Sick Leave **Abolished**
- f. Policy & Regulation 4432 Sick Leave **Abolished**
- g. Policy 8540 School Nutrition Programs (M) **Abolished**
- h. Policy 6361 Relations with Vendors (M) **Abolished**

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a fire drill on September 12, 2023 and a Security drill (Bomb threat) on September 25, 2023.
2. To acknowledge the review and approve the update of the 2023-2024 School Safety and Security Plan. This includes two Safe Haven/Reunification site agreements.
3. To acknowledge the completion of the 2023-2024 School Facilities Health and Safety Checklist and Submission of the Statement of Assurance to the County Office.
4. To approve use of Willits Hall (gym) for the PTA on November 20th, 21st, 27th, 28th, 29th and 30th for play practice from 2:45 to 5pm.
5. To approve use of Willits Hall (gym) for the PTA on December 1st, 4th, 5th, 6th, 7th, 8th, 11th, 15th, 18th, 19th and 20th for play practice from 2:45 to 5pm.
6. To approve use of Willits Hall (gym) for the PTA on December 14th for the set up for the Holiday Workshop from 2:45-5pm.
7. To approve use of Willits Hall (gym) for the PTA on December 15th during the school day for the Holiday Workshop, and from 3pm-7pm for the PTA Christmas Party/Pic with Santa.

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin	2nd	X		
Jane Romanowski		X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting will be adjourned at 5:10 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jane Romanowski		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary