

BEACH HAVEN SCHOOL



2020-2021 STUDENT HANDBOOK

SCHOOL DISTRICT WEBSITE

www.BeachHavenSchool.com

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STAFF DIRECTORY 2020-2021

Employee	Position	Room
Dr. Chris Meyrick	Superintendent	Main Office
Steve Terhune	Business Admin	Main Office
Kimberly Carey	Secretary	Main Office
Robert Barrett	Health and PE Teacher	GYM
Dr. Stephanie Cecchini	Art Teacher/Writing	204
Philip Muratore	Music Teacher	105
Margaret Fay	Pre-K Teacher	101
Sharon Dugan	Instructional Aide	101
Dana Giordano	Kindergarten Teacher	102
Jill Falleta	1st grade Teacher	203
Katelyn Micek	2nd grade Teacher	202
AnnMarie Deakyne	3rd grade Teacher	201
Deborah Harkness	4th grade Teacher	301
Jess Wiehr	5th grade Teacher	304
Christine Bresley	6th grade Teacher	303
Angela Carosella	Guidance	
Lisa Altman	Nurse	Nurse
Suzanne Henry	Special Education/BSI Math	302
Sara Holleran	Special Education/BSI ELA	302
Jennifer Breen	Speech	103
Kathy Hopkins	Occupational Therapy	
Brian Ball	Head Custodian/ Facility Manager	
John Palmbo	Night Custodian	
Vern Berube	Bus Driver	

BEACH HAVEN SCHOOL
2020-2021 Code of Conduct Acknowledgment

CODE OF CONDUCT

Teacher and support staff are professionals who are responsible for children’s educational well-being. Children must follow their directions and treat them with courtesy.

The Beach Haven Student Handbook provides parents/guardians and students with a clear understanding of school policies and expectations. Parents/guardians and students are asked to review the student handbook and district policy manual. Please sign the statement at the bottom of the page indicating that you have read the handbook and understand your responsibilities.

Additionally, the Board of Education prohibits acts of harassment, intimidation or bullying of students, employees, visitors and volunteers.

Definition of Harassment, Intimidation and Bullying: *Any act that is reasonably perceived as being motivated by any actual or perceived characteristic such as race, color, religion, ancestry, nationality, gender, sexual orientation, gender identity & expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic. It takes place on school property, at any school sponsored function, or off school grounds as provided in sect. 16 of P.L.2010, c122. And, it substantially disrupts or interferes with the orderly operation of the school or the rights of other students.*

We have received and read the Beach Haven School “Code of Conduct”, Student Handbook, and District Policies.

Parent’s Signature

Student’s Signature

PLEASE RETURN TO YOUR CHILD’S TEACHER BY FRIDAY, SEPTEMBER 11th

BEACH HAVEN SCHOOL
2020-2021 Student Acknowledgment

Student Name: _____
(please print)

PHOTOS (check one of the following):

_____ I give permission to the Beach Haven School District to allow my child to be photographed, individually or in groups, for public relations activities. I recognize that this means pictures can be placed in publications/distributed to public and school and/or the district's public website.

_____ I **DO NOT** give permission for my child to be photographed for any public relations or purpose of the district or to be published in the school and/or on the district's public website.

VIDEOS (please check one of the following):

_____ I give permission to the Beach Haven School District to allow my child to be videotaped, individually or in groups for public relations activities. I recognize that this means videos can be placed in publications/distributed to public and on the school and/or on the district's public website.

_____ I **DO NOT** give permission for my child to be videotaped for public relations or district purpose or to be published on the school and/or district's public website.

USE ACCEPTABLE USE POLICY / INTERNET

_____ I give permission for my child to have supervised access to networked computer resources, such as email and the internet.

_____ I **DO NOT ALLOW** my child to have access to network computer resources, such as email and the Internet at school.

Parent's Signature

Date

PLEASE RETURN TO YOUR CHILD'S TEACHER BY FRIDAY, SEPTEMBER 11th

BEACH HAVEN SCHOOL
2020-2021 Blanket Walking Acknowledgment

Blanket Walking Permission Slip

The Beach Haven Board of Education has approved short walking trips within the borough of Beach Haven. If a teacher plans such a trip, administrative approval will be obtained. By signing this permission slip, you will give blanket approval for your child to participate in any or all walking trips within the borough of Beach Haven.

Child's Name

Grade

Parent's Signature

Date

PLEASE RETURN TO YOUR CHILD'S TEACHER BY FRIDAY, SEPTEMBER 11th

BEACH HAVEN SCHOOL
2020-2021 Walk and Ride Bicycle to School Acknowledgment
GRADES 3-6 ONLY

The Beach Board of Education will permit the use of bicycles and walking to and from school by students in grades third through sixth only within a two-mile radius of the student's home and school, in accordance with district policy 5514, provided that such students present written parental approval, and have been granted permission by the building principal. If you would like your child to walk or ride their bicycle to school, please be aware of the following:

- There are no crossing guards.
- If your child rides his/her bike, you may want to provide a lock for security.
- Your child **MUST** wear a biker's helmet.
- The Board will not be responsible for any bicycle that is lost, stolen or damaged.

Permission to walk or ride a bicycle for travel to and from school is a privilege that can be revoked by the building principal if the student violates the rules set forth in district policy 5514.

If you would like to have your child be granted permission to walk or bike to and from school, please fill out the form below and return it to your child's school.

Beach Haven School

Permission Slip to Walk/Ride Bicycle to School

My child, _____, has permission to walk / ride a bike to school every day. I have been informed and understand that there are no crossing guards nor will there be any Beach Haven employees or staff supervising school property.

Child's Name

Grade

Parent's Signature

Date

PLEASE RETURN TO YOUR CHILD'S TEACHER BY FRIDAY, SEPTEMBER 11th

BEACH HAVEN BOARD OF EDUCATION

Irene Hughes, President
Jen Tomlinson, Vice President
Carol Labin
Meredith O'Donnell
Jean Frazier

MEETING SCHEDULE

The Beach Haven Board of Education meetings will be held in the Faculty Room at 5:00 p.m. at the Beach Haven School, Eighth Street and Beach Avenue, Beach Haven, NJ 08008, on:

2020

January 22, 2020

February 26, 2020

March 18, 2020

April 29, 2020

May 27, 2020

June 24, 2020

July 22, 2020

August 26, 2020

September 23, 2020

October 28, 2020

November 18, 2020

December 16, 2020

2021

January 7, 2021 (*Reorganization meeting*)

GENERAL INFORMATION

BEACH HAVEN SCHOOL HOURS

Student hours are 8:30 AM – 2:45 PM

Preschool 3-Year-Old hours are 8:20 – 11:45 AM

Delayed Opening hours 10:20 - 2:45

Early Dismissal hours 8:20 - 12:30

DRESS CODE

The school recognizes the importance of students developing a personal style, so long as it is not offensive, or deemed distracting to others. Students should be neat and well-groomed, and wear clothes that fit the climate, and the activities in which they engage in. Clothing should also fit properly, not be too loose, too tight, too short, or too baggy. Clothing with alcohol, tobacco, drug related, violent and/or sexually suggestive messages are not permitted. Students will be asked to change from the inappropriate item into clothing available at school or from home.

HEALTH AND MEDICATION POLICY

In compliance with the guidelines established by the State of New Jersey, the school nurse may not administer any medication to a student without a written order from the physician ordering the medication, detailing the diagnosis or type of illness involved, the name of the drug, dosage and time of administration. The parent/guardian should provide a written request for the administration of the prescribed medication at school. The medication should be brought to school by a responsible adult in the original container appropriately labeled by the pharmacy or physician. The medication is to be given to the nurse and kept in the health office to be administered as directed. Unless a medication is prescribed by a physician, it should not be brought into the school building.

HOMEWORK

It is expected that all students devote time to home study. Students may have homework assigned to them throughout the school year. If your child did not receive homework, it is encouraged to read with your child, reinforce their number sense, expose them to different real-world experiences, etc. Please contact the classroom teacher for more specifics to your child's individual needs. For additional information, please reference <https://www2.ed.gov/parents/academic/help/homework/homework.pdf>.

PHONE SYSTEM

Our phone systems have been updated to allow us to receive in-coming calls and make out-going calls. Additionally, each voicemail is set up for you to leave a message for your child's teacher. **This would be one of my recommended modes for parent communication.**

REPORT CARD AND PARENT-TEACHER CONFERENCES

Report cards and interim reports are throughout the school year to keep the students and parents informed as to the academic and social progress being made by your student in school.

First Trimester- Tuesday, September 8th to Wednesday, December 9th

Parent-Teacher Conference - Wednesday, December 9th and Thursday, December 10th

Report Cards Distributed – Friday, December 11th

Second Trimester- Thursday, December 10th to Tuesday, March 16th

Parent-Teacher Conference - Tuesday, March 16th and Wednesday, March 17th

Report Cards Distributed – Thursday, March 18th

Third Trimester-Wednesday, March 17th to Friday, June 18th

Report Cards Distributed – Wednesday, June 16th

PRE-K TO THIRD GRADE REPORT CARD

Pre-K to Third Grade Students and Staff will continue to be assessed using a standards-based reporting approach. Whereas the teachers and support staff will evaluate student learning using classroom observation, student's classroom work, and formative and summative assessments. The combination of these pieces of evidence when reviewed with parents provides a more detailed picture of student progress. Furthermore, it tells the parent what the student can do and to what degree. This in turn leads to identification of direction for the student and future learning goals.

GRADING KEY

4-Exceeds Achievement of the Grade Level Standard
3-Consistent Achievement of the Grade Level Standard
2-Moderate Achievement of the Grade Level Standard
1-Limited Achievement of the Grade Level Standard
X-Not assessed at this time
*Accommodation/Modification

FOURTH TO SIXTH GRADE REPORT CARD

Fourth to Sixth Grade Students will receive a traditional report card. Whereas the teacher and support staff will use the grading scale and category weights (see below) to determine the quality of a student's school work. Our report cards will contain a section for each subject and specialty teachers to record individual comments about the student's work and behavior.

GRADING SCALE

A-92-100
B-83-91
C-74-82
D-73-70
F-69 and Below

CATEGORY WEIGHTS

Assessments (Tests and Quizzes)-**30%**
CW/HW-**30%**
Performance Tasks (Performance Tasks, Notebooks, Classroom Activities)-**30%**
Participation (Participation and Preparation)-**10%**

SAFETY AND SECURITY DRILLS

Each month, the school must hold safety and security drills. These drills are held for practicing orderly conduct. Students must always follow teachers' directions and remain attentive during drills. Once an "all clear" signal is made, students will return to class and/or resume classroom activities.

SCHOOL CLOSING

The Beach Haven School has an automated Emergency Notification System which is used to notify parents of school closings, delayed or early dismissals. Please be sure the school has your current home phone, cell phone, and email address so messages can be sent and received.

In the event of a **TWO- HOUR DELAY**, your child will be picked up two hours later than the regular time at the bus stop. No lunches are served on half days or two hour delayed openings. However, students will have snacks in the classroom so please pack a snack.

STUDENT RECORDS

Federal and state law requires that parents have complete access to records kept on their child. These records may be examined at conferences or by making an appointment. If you have any questions about the contents of these records, please contact the principal.

STUDENT SUPPORT SERVICES

To effectively meet the needs of individual students, the district provides several student services.

COUNSELING

Our guidance counselor is available to help students adjust to the school routine and resolve problems that interfere with their academic and emotional development while attending Beach Haven School. In addition, the counselor is available to meet with teachers and parents to aid as needed.

CHILD STUDY TEAM

The district has a shared Special Education Services agreement with Southern Regional School District. Their Child Study Team is made up of a Psychologist, Learning Disabilities Specialist, Social Worker, and other therapists. This group assists parents and teachers in providing appropriate educational programs for students with identified learning problems.

INTERVENTION AND REFERRAL SERVICES

An I&RS committee has been developed to help teachers and parents provide instructional strategies for regular education students who are experiencing learning and/or behavioral difficulties.

SPEECH /LANGUAGE SPECIALIST

A speech/language specialist is available to work with students who exhibit difficulty in some areas of speech and language development. The speech pathologist works with students individually or in small groups.

STUDENT WITHDRAWAL

Whenever a parent anticipates moving and transferring a student to another district, he/she should obtain a transfer card from the school office, which will tell the next school where to obtain the student's records. The further in advance you can do this, the better prepared the next school can be to receive your child and their records.

VISITORS PARKING

Everyone must enter the building the 7th street entrance of the school and must sign in at the Main Office to obtain a visitor's pass. The following procedures are in place for handicapped accessibility during school activities. Please contact the main office at 609-492-7211, if assistance is needed. A staff member will be stationed at the entrance to assist.

ATTENDANCE AND LATENESS POLICY

The Beach Haven Board of Education provides a quality program for the education of children. It is important that children attend school regularly. When a student is unable to attend school, a parent or guardian must call the school nurse and state the reason for absence.

Excused absences are:

- A. A doctor or dental appointment with a doctor's note.
- B. A doctor's note for illness or counseling services.
- C. Religious exemption.
- D. Court appearance with documentation.

In accordance with **Policy 5200**, the district recognizes the need for students to be in attendance daily. Parent letters (See the below) will be sent home during the 5th, 10th, and 15th unexcused attendance. Additionally, the school nurse will follow up to check on the whereabouts of the students daily.

The school policy states that children are expected to be in school. Prolonged or repeated absences, excused or unexcused, deprive the pupil of the classroom experience deemed essential to learning. An excessive absence problem may result in retention.

In accordance with **Policy 5240**, the district believes that promptness is an important element of school attendance. Pupils who are late to school or to class miss essential portions of the instructional program and create disruptions in the academic process for themselves and other pupils.

Tardiness to school or class that is caused by a pupil's illness, an emergency in the pupil's family, the observance of a religious holiday, a death in the pupil's family, or by the pupil's compliance with a request or directive of an administrator will be considered justified and is excused. All other incidents of tardiness will be considered unexcused. Pupils are tardy to school or class if they are not in their seats or other assigned school functions when the tardy bell rings.

Pupils who are late to school must report to the office to receive an entry slip to class.

Five unexcused tardies will equate to one day unexcused absence.

Students are required to be here by 8:30am.

GENERAL STUDENT CONDUCT

The effectiveness of this code is predicated on everyone exhausting all avenues to prevent and resolve problems before they necessitate severe disciplinary action. Multiple infractions will result in an increase in the penalty. Students may also be denied the privilege of attending an upcoming assembly, celebrations or other special activity such as field day or fun day, or field trips. Any final determination as to discipline will be at the discretion of School Administration depending on the severity of the offense.

When the teacher's discipline plan has failed to solve a problem then the teacher may send the student to the Guidance and/or Administration Offices.

Reports of harassment, intimidation or bullying including anonymous reports, made to teacher or aides are to be investigated by the School Safety Committee. The Board of Education has an approved policy concerning harassment, intimidation and bullying.

STUDENT CONDUCT ON THE SCHOOL BUS

IT IS CRITICAL THAT THE FOLLOWING RULES BE FOLLOWED FOR THE SAFETY OF ALL CHILDREN RIDING THE SCHOOL BUS:

1. Use only the bus stop you have been assigned.
2. Behave appropriately while waiting for the bus.
3. Remain seated, facing front, when bus is in motion.
4. Keep head and arms inside the bus.
5. Throw away litter inside or outside the bus.
6. Talk quietly and obey the bus driver.
7. Seatbelts must always be worn.

It shall be the policy of the Board of Education of the Beach Haven School District to establish acceptable student conduct on school district provided vehicles. The bus represents an integral part of the school system and, as such, the same standards of conduct that apply to a school, also apply to a school bus. In keeping with the N.J. Statutes, Chapter 18A:25-2 and 18A:36-2, the following procedures for students deemed unmanageable shall be in effect:

First Offense – The student will be reported to the Administration. A telephone call to the student's parents will inform them of the problem as well as, what procedures will be followed if a second or third offense occurs during the school year.

Second Offense – Depending upon the violation, the student may receive a warning, a detention (s) or suspension from the bus. The student's parent/guardian is to be notified of the violations(s) and what procedure will be followed for each subsequent violation/offense that may occur during the school year.

Third Offense – Depending upon the violation, the student may receive a warning, a detention (s) or suspension from the bus. The student's parent/guardian is to be notified of the violations(s) and what procedure will be followed for each subsequent violation/offense that may occur during the school year.

STUDENT CONDUCT DISCIPLINE MANUAL
SCHOOL RELATED OFFENSES

1. THROWING ANY OBJECTS

Possible Consequences:

1 st Offense	Conversation with Administrator/or Guidance Counselor
2 nd Offense	1 Noon Room with Administrator/or Guidance Counselor
3 rd Offense	1 Administrative Detention with Administrator

2. DISRUPTIVE BEHAVIOR (CLASSROOMS & HALLWAYS)

Possible Consequences:

1 st Offense	Conversation with Administrator/or Guidance Counselor
2 nd Offense	2 Noon Rooms with Administrator/or Guidance Counselor
3 rd Offense	1 Administrative Detention with Administrator

3. HORSEPLAY (PUSHING & SHOIVING)

Possible Consequences:

1 st Offense	Conversation with Administrator/or Guidance Counselor
2 nd Offense	2 Noon Rooms with Administrator/or Guidance Counselor
3 rd Offense	1 Administrative Detention with Administrator

4. IN UNAUTHORIZED AREA WITHOUT PERMISSION

Possible Consequences:

1 st Offense	Conversation with Principal and/or Guidance Counselor
2 nd Offense	1 Noon Room with School Counselor
3 rd Offense	1 Administrative Detention with Principal

5. STEALING

Possible Consequences:

1 st Offense	Conversation with Administrator/or Guidance Counselor
2 nd Offense	1 Noon Room with Administrator/or Guidance Counselor
3 rd Offense	1 Administrative Detention with Administrator

6. DESTRUCTION OF SCHOOL PROPERTY

Possible Consequences:

1 st Offense	Conversation with Administrator/or Guidance Counselor
2 nd Offense	2 Noon Rooms with Administrator/or Guidance Counselor
3 rd Offense	1 Administrative Detention with Administrator

ACTIONS AGAINST OTHER STUDENTS

7. INAPPROPRIATE LANGUAGE, OBSCENE GESTURES TOWARDS ANOTHER STUDENT

Possible Consequences:

1 st Offense	Conversation with Administrator/or Guidance Counselor
2 nd Offense	1 Noon Room with Administrator/or Guidance Counselor
3 rd Offense	1 Administrative Detention with Administrator

8. OFFENSIVE OR INAPPROPRIATE TOUCHING AGAINST ANOTHER STUDENT

Possible Consequences:

1 st Offense	Conversation with Administrator/or Guidance Counselor
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2 nd Offense	1 Noon Room with Administrator/or Guidance Counselor
3 rd Offense	1 Administrative Detention with Administrator

9. FIGHTING

Possible Consequences:

1 st Offense	Conversation with Administrator and 1 Noon Room with Counselor
2 nd Offense	2 Noon Rooms with Administrator/or Guidance Counselor
3 rd Offense	2 Administrative Detention with Administrator

10. PHYSICAL ASSAULT AGAINST ANOTHER STUDENT

Possible Consequences:

1 st Offense	Conversation with Administrator and 1 Noon Room with Counselor
2 nd Offense	2 Noon Rooms with Administrator/or Guidance Counselor
3 rd Offense	2 Administrative Detention with Administrator

11. HARASSMENT, INTIMIDATION, BULLYING, CYBER BULLYING OR THREATS AGAINST ANOTHER STUDENT

(Please note that all reports will be investigated by the Safety Committee)

Possible Consequences:

1 st Offense	Conversation with Administrator and 1 Noon Room with Counselor
2 nd Offense	2 Noon Rooms with Administrator/or Guidance Counselor
3 rd Offense	2 Administrative Detention with Administrator

ACTIONS AGAINST STAFF & PERSONNEL

12. INAPPROPRIATE LANGUAGE, OBSCENE GESTURES TOWARDS A STAFF MEMBER

Possible Consequences:

1 st Offense	Conversation with Administrator and 1 Noon Room with Counselor
2 nd Offense	2 Noon Rooms with Administrator/or Guidance Counselor
3 rd Offense	2 Administrative Detention with Administrator

13. OFFENSIVE OR INAPPROPRIATE TOUCHING TOWARDS A STAFF MEMBER

Possible Consequences:

1 st Offense	Conversation with Administrator and 1 Noon Room with Counselor
2 nd Offense	2 Noon Rooms with Administrator/or Guidance Counselor
3 rd Offense	2 Administrative Detention with Administrator

14. OPEN DEFIANCE, DISOBEDIENCE, DISRESPECT OR INSUBORDINATION TOWARDS STAFF OR SCHOOL RULES

Possible Consequences:

1 st Offense	Conversation with Principal and 2 Noon Rooms with Counselor
2 nd Offense	2 Noon Rooms with School Counselor
3 rd Offense	2 Administrative Detention with Principal