

# BEACH HAVEN SCHOOL



**2022-2023 STUDENT HANDBOOK**

**SCHOOL DISTRICT WEBSITE**

**[www.BeachHavenSchool.com](http://www.BeachHavenSchool.com)**

## **Table of Contents**

|   |       |
|---|-------|
| Welcome Messages                                | 3     |
| Staff Directory                                 | 4     |
| Parent-Student Acknowledgements                 | 5-9   |
| Board of Education Members and Meeting Schedule | 10    |
| General Information                             | 11-16 |
| General Student Responsibility Manual           | 17    |

# welcome

September 2022

Dear Beach Haven School Families,

We hope everyone is enjoying their summer! **September 6<sup>th</sup> is almost here!** As you know, I am in the process of transitioning into my new position. Please know it has been my honor and privilege to serve as your Superintendent and Principal in this community for the past 3 years. I can honestly say our staff and Board of Education are committed to ensuring every child receives the best possible, individualized instruction.

Please take time to review our student handbook with your student. You can access it on our district webpage, <http://www.beachhavenschool.com/bhsd/>. Please call or stop by the main office if you would like a paper copy. Additionally, I have listed important dates and reminders below.

## **Important Dates and Reminders**

**Back to School Night**- Thursday, September 8th at 6pm

**First Day of School**-Tuesday, September 6<sup>th</sup>

Regular School Hours are 8:20 am-2:45 pm

PreK3 School Hours are 8:20 am- 11:45am

Lunch and Recess is from 12:25 PM – 1:12 PM

I look forward to spending September with the Beach Haven Students, Staff, and Community!

Yours in Education,  
Dr. Meyrick

Dear Beach Haven School Community,

We hope this update finds you enjoying the remainder of summer break. This summer, the staff and administration have been working hard to welcome our children back for the 2022-23 school year. Dr. Meyrick will be leaving Beach Haven School for a new opportunity on or before October 1st. We wish him the best of luck in his new position. We are excited to share that Mr. Theodore Loeffler will be joining Beach Haven School in the role of principal/superintendent on or before October 1st. Mr. Loeffler joins us from the Pequannock Township School District.

We ask your patience as we formalize the transition, but know the children and school are in excellent hands with both Dr. Meyrick and Mr. Loeffler. We will update you as transition dates become available.

Sincerely,  
Beach Haven Board of Education

# STAFF DIRECTORY

## 2022-2023

| Employee                                 | Position   | Room        |
|--|--|-------------|
| Christopher Meyrick<br>Theodore Loeffler | Superintendent and Principal   | Main Office |
| Steve Terhune                            | Business Admin   | Main Office |
| Kimberly Carey                           | Secretary  | Main Office |
| Robert Barrett                           | Health and PE Teacher  | GYM         |
| Joseph Elmo                              | Music, Creative Writing, Library Teacher   | 204         |
| Margaret Fay                             | Pre-K Teacher  | 101         |
| Sharon Dugan                             | Instructional Aide/Art Teacher   | 101         |
| Dana Giordano                            | Kindergarten Teacher   | 102         |
| Jill Fallea                              | 1st grade Teacher  | 203         |
| Katelyn Desmond                          | 2nd grade Teacher  | 202         |
| AnnMarie Deakyne                         | 3rd grade Teacher  | 201         |
| Christine Bresley                        | 4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> Grade Science/Social Studies Teacher | 301         |
| Jess Wiehr                               | 4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> Grade Math and Grammar Teacher       | 304         |
| Sara Holleran                            | 4 <sup>th</sup> , 5 <sup>th</sup> , 6 <sup>th</sup> Grade English Language Arts Teacher  | 303         |
| Daggi Ball                               | Guidance   |             |
| Lisa Altman                              | Nurse  | Nurse       |
| Suzanne Henry                            | Special Education Teacher  | 302         |
| Holly Herriger                           | Speech   | 103         |
| Kathy Hopkins                            | Occupational Therapy   |             |
| Brian Ball                               | Head Custodian/<br>Facility Manager  |             |
| John Palmbo                              | Night Custodian  |             |
| Vern Berube                              | Bus Driver   |             |

*\*Dr. Cecchini will be on a sabbatical leave for the 2022-2023 school year.*

**BEACH HAVEN SCHOOL**  
*2022-2023 Code of Conduct Acknowledgment*

**CODE OF CONDUCT**

Teacher and support staff are professionals who are responsible for children’s educational well-being. Children must follow their directions and treat them with courtesy.

The Beach Haven Student Handbook provides parents/guardians and students with a clear understanding of school policies and expectations. Parents/guardians and students are asked to review the student handbook and district policy manual. Please sign the statement at the bottom of the page indicating that you have read the handbook and understand your responsibilities.

Additionally, the Board of Education prohibits acts of harassment, intimidation or bullying of students, employees, visitors and volunteers.

**Definition of Harassment, Intimidation and Bullying:** *Any act that is reasonably perceived as being motivated by any actual or perceived characteristic such as race, color, religion, ancestry, nationality, gender, sexual orientation, gender identity & expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic. It takes place on school property, at any school sponsored function, or off school grounds as provided in sect. 16 of P.L.2010, c122. And, it substantially disrupts or interferes with the orderly operation of the school or the rights of other students.*

We have received and read the Beach Haven School “Code of Conduct”, Student Handbook, and District Policies.

\_\_\_\_\_  
Parent’s Signature

\_\_\_\_\_  
Student’s Signature

**PLEASE RETURN TO YOUR CHILD’S TEACHER BY FRIDAY, SEPTEMBER 9<sup>th</sup>**

**BEACH HAVEN SCHOOL**  
*2022-2023 Student Acknowledgment*

Student Name: \_\_\_\_\_  
(please print)

**PHOTOS** (check one of the following):

\_\_\_\_\_ I give permission to the Beach Haven School District to allow my child to be photographed, individually or in groups, for public relations activities. I recognize that this means pictures can be placed in publications/distributed to public and on the school and/or on the district's public website.

\_\_\_\_\_ I **DO NOT** give permission for my child to be photographed for any public relations or purpose of the district or to be published in the school and/or on the district's public website.

**VIDEOS** (please check one of the following):

\_\_\_\_\_ I give permission to the Beach Haven School District to allow my child to be videotaped, individually or in groups for public relations activities. I recognize that this means videos can be placed in publications/distributed to public and on the school and/or on the district's public website.

\_\_\_\_\_ I **DO NOT** give permission for my child to be videotaped for public relations or district purpose or to be published on the school and/or district's public website.

**USE ACCEPTABLE USE POLICY / INTERNET**

\_\_\_\_\_ I give permission for my child to have supervised access to networked computer resources, such as email and the internet.

\_\_\_\_\_ I **DO NOT ALLOW** my child to have access to network computer resources, such as email and the Internet at school.

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

**PLEASE RETURN TO YOUR CHILD'S TEACHER BY FRIDAY, SEPTEMBER 9th**

**BEACH HAVEN SCHOOL**  
*2022-2023 Blanket Walking Acknowledgment*

Blanket Walking Permission Slip

The Beach Haven Board of Education has approved short walking or bus trips within Long Beach Island. If a teacher plans such a trip, administrative approval will be obtained. By signing this permission slip, you will give blanket approval for your child to participate in any or all walking trips or bus trips within Long Beach Island.

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

**PLEASE RETURN TO YOUR CHILD'S TEACHER BY FRIDAY, SEPTEMBER 9<sup>th</sup>**

**BEACH HAVEN SCHOOL**

*2022-2023 Walk and Ride Bicycle to School Acknowledgment*

**Students 8 years and older!**

**The Beach Board of Education will permit the use of bicycles and walking to and from school by students 8 years and older** within a two-mile radius of the student's home and school, in accordance with district policy 5514, provided that such students present written parental approval, and have been granted permission by the building principal. If you would like your child to walk or ride their bicycle to school, please be aware of the following:

- There are no crossing guards.
- If your child rides his/her bike, you may want to provide a lock for security.
- Your child **MUST** wear a biker’s helmet.
- The Board will not be responsible for any bicycle that is lost, stolen or damaged.

Permission to walk or ride a bicycle for travel to and from school is a privilege that can be revoked by the building principal if the student violates the rules set forth in district policy 5514.

If you would like to have your child be granted permission to walk or bike to and from school, please fill out the form below and return it to your child’s school.

---

Beach Haven School

Permission Slip to Walk/Ride Bicycle to School

My child, \_\_\_\_\_, has permission to walk / ride a bike to school every day. I have been informed and understand that there are no crossing guards nor will there be any Beach Haven employees or staff supervising school property.

\_\_\_\_\_  
Child’s Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Parent’s Signature

\_\_\_\_\_  
Date

**PLEASE RETURN TO YOUR CHILD’S TEACHER BY FRIDAY, SEPTEMBER 9<sup>th</sup>**



**BEACH HAVEN SCHOOL**  
*2022-2023 Technology Acknowledgment*

**The Beach Haven School District is very excited and fortunate to be able to continue with our 1:1 Chromebook initiative.** These devices will aid in their instruction and allow for remote learning if needed. Students may install any pre-approved chrome applications/extensions available from the Chrome Web Store ONLY. Side-loading applications and/or placing a Chromebook in developer mode is not permitted. Below are some guidelines for device care.

**While the device is durable, it is not indestructible.**

- Never throw a backpack that contains a device.
- Never place a device in a book bag that contains food, liquids, heavy, or sharp objects.
- Never place heavy objects on top of the device.
- Do not apply pressure to the device screen.
- Never drop your device.
- Careful placement in your backpack is important.

**Device Damages**

Any damage to a school issued device, must be reported immediately to school staff. Damages reported to teacher and administration and deemed misuse of equipment or vandalism resulting in need of repair will be at the **cost of the parent**. Theft of district property electronic or physical, as well as any act of vandalism will result in cancellation of system privileges and other disciplinary measures in compliance with the district's discipline code. Vandalism is defined as any malicious attempt to harm or destroy data of another, the hardware, software, and files that comprise district systems, or any of the agencies or other networks that are connected to the Internet.

**Google Account**

Google Suite for Education offers a free set of customizable tools that enable teachers and students to work together and learn more effectively. The account established is a service provided by Google that allows users to communicate and collaborate effectively in a digital educational environment. The free tools are available to students both at school and at home and work on any device that has an internet connection.

Students will use Google Suite for educational purposes. As per school policies, activities requiring internet access are supervised at school. The school is in control of the Google services it provides for student use. Spot-checking student accounts can be used to ensure students' use of digital tools follows school policy.

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

**PLEASE RETURN TO YOUR CHILD'S TEACHER BY FRIDAY, SEPTEMBER 9<sup>th</sup>**

**BEACH HAVEN BOARD OF EDUCATION**

Irene Hughes, President  
Jen Tomlinson, Vice President  
Carol Labin  
Meredith O'Donnell  
Jane Romanowski

**MEETING SCHEDULE**

The Beach Haven Board of Education meetings will be held in the Faculty Room at 5:00 p.m. at the Beach Haven School, Eighth Street and Beach Avenue, Beach Haven, NJ 08008, on:

**2022**

September 28, 2022

October 26, 2022

November 30, 2022

December 21, 2022

**2023**

January 5, 2022 (*Reorganization meeting*)

*\* Subsequent meetings will be posted on the school's webpage,*

<http://www.beachhavenschool.com/bhsd/Board%20of%20Education/BOE%20Meeting%20Schedule/>

## GENERAL INFORMATION



Student times-8:20 AM – 2:45 PM

PreK3 times-8:20 AM– 11:45 AM

Lunch/Recess-12:25 PM – 1:12 PM

Delayed Opening-10:20 AM - 2:45 PM

Early Dismissal-8:20AM - 12:30 PM



## SCHOOL DRESS CODE

The school recognizes the importance of students developing a personal style, so long as it is not offensive, or deemed distracting to others. Students should be neat and well-groomed, and wear clothes that fit the climate, and the activities in which they engage in. Clothing should also fit properly, not be too loose, too tight, too short, or too baggy. Clothing with alcohol, tobacco, drug related, violent and/or sexually suggestive messages are not permitted. Students will be asked to change from the inappropriate item into clothing available at school or from home.

## HEALTH AND MEDICATION POLICY

In compliance with the guidelines established by the State of New Jersey, the school nurse may not administer any medication to a student without a written order from the physician ordering the medication, detailing the diagnosis or type of illness involved, the name of the drug, dosage and time of administration. The parent/guardian should provide a written request for the administration of the prescribed medication at school. The medication should be brought to school by a responsible adult in the original container appropriately labeled by the pharmacy or physician. The medication is to be given to the nurse and kept in the health office to be administered as directed. Unless a medication is prescribed by a physician, it should not be brought into the school building.



## **HOMEWORK**

It is expected that all students devote time to home study. Students may have homework assigned to them throughout the school year. If your child did not receive homework, it is encouraged to read with your child, reinforce their number sense, expose them to different real-world experiences, etc. Please contact the classroom teacher for more specifics to your child's individual needs.



## **PHONE SYSTEM**

Parents are partners with the school in educating children. Each teacher uses one form or another of communication between home and school. It is vital to a student's progress to keep lines of communication open. The staff will make every effort to communication with you. Likewise, please do not hesitate to contact the staff member. Please know that you can meet with the Superintendent at any time.



## **REPORT CARD AND PARENT-TEACHER CONFERENCES**

Report cards and interim reports are throughout the school year to keep the students and parents informed as to the academic and social progress being made by your student in school.

### **First Trimester- Tuesday, September 6<sup>th</sup> to Wednesday, December 7<sup>th</sup>**

Parent-Teacher Conference – Thursday, October 27<sup>th</sup>

### **Second Trimester- Thursday, December 8<sup>th</sup> to Friday, March 10<sup>th</sup>**

Parent-Teacher Conference - Thursday, March 9<sup>th</sup>

### **Third Trimester-Monday, March 13<sup>th</sup> to Wednesday, June 14<sup>th</sup>**



### **PRE-K TO THIRD GRADE REPORT CARD**

Pre-K to Third Grade Students and Staff will continue to be assessed using a standards-based reporting approach. Whereas the teachers and support staff will evaluate student learning using classroom observation, student's classroom work, and formative and summative assessments. The combination of these pieces of evidence when reviewed with parents provides a more detailed picture of student progress. Furthermore, it tells the parent what the student can do and to what degree. This in turn leads to identification of direction for the student and future learning goals.

### **GRADING KEY**

- 4-Exceeds Achievement of the Grade Level Standard
- 3-Consistent Achievement of the Grade Level Standard
- 2-Moderate Achievement of the Grade Level Standard
- 1-Limited Achievement of the Grade Level Standard
- X-Not assessed at this time
- \*Accommodation/Modification

### **FOURTH TO SIXTH GRADE REPORT CARD**

Fourth to Sixth Grade Students will receive a traditional report card. Whereas the teacher and support staff will use the grading scale and category weights (see below) to determine the quality of a student's school work. Our report cards will contain a section for each subject and specialty teachers to record individual comments about the student's work and behavior.

### **GRADING SCALE**

- A-92-100
- B-83-91
- C-74-82
- D-73-70
- F-69 and Below

### **CATEGORY WEIGHTS**

- Assessments (Tests and Quizzes)-**30%**
- CW/HW-**30%**
- Performance Tasks (Performance Tasks, Notebooks, Classroom Activities)-**30%**
- Participation (Participation and Preparation)-**10%**

## **RECESS**

Recess is from 12:45-1:12pm every day. Students will participate in outdoor recess when temperatures are 32 degrees or above. Please be sure your child is dress appropriately for weather conditions.

## **SAFETY AND SECURITY DRILLS**

Each month, the school must hold safety and security drills. These drills are held for practicing orderly conduct. Students must always follow teachers' directions and remain attentive during drills. Once an "all clear" signal is made, students will return to class and/or resume classroom activities. Additionally, a follow-up message will be sent through our Emergency Notification System.

## **SCHOOL BIRTHDAY CELEBRATIONS**

Birthdays are major milestones that need to be recognized. We enjoy being a part of this celebration. You are welcome to provide treats for your child to share with their classmates keeping in mind any food allergies that may be present.

## **SCHOOL CLOSING**

The Beach Haven School has an automated Emergency Notification System which is used to notify parents of school closings, delayed or early dismissals. Please be sure the school has your current home phone, cell phone, and email address so messages can be sent and received.

In the event of a ***TWO- HOUR DELAY***, your child will be picked up two hours later than the regular time at the bus stop. No lunches are served on half days or two hour delayed openings. However, students will have snacks in the classroom so please pack a snack.

## **SCHOOL SUPPLIES**

The Beach Haven School **does not** have a required supply list for our students. It is the belief of the Board of Education to provide these necessities for our students.

## **STUDENT DROP OFF AND PICK UP**

All student drop off and pick up will take place in the school's courtyard. You may access the area through 8<sup>th</sup> or 7<sup>th</sup> Streets.

## **STUDENT RECORDS**

Federal and state law requires that parents have complete access to records kept on their child. These records may be examined at conferences or by making an appointment. If you have any questions about the contents of these records, please contact the principal.



## **STUDENT SUPPORT SERVICES**

To effectively meet the needs of individual students, the district provides several student services.

### **COUNSELING**

Our guidance counselor is available to help students adjust to the school routine and resolve problems that interfere with their academic and emotional development while attending Beach Haven School. In addition, the counselor is available to meet with teachers and parents to aid as needed.

### **CHILD STUDY TEAM**

The district has a shared Special Education Services agreement with Southern Regional School District. Their Child Study Team is made up of a Psychologist, Learning Disabilities Specialist, Social Worker, and other therapists. This group assists parents and teachers in providing appropriate educational programs for students with identified learning problems.

### **INTERVENTION AND REFERRAL SERVICES**

An I&RS committee has been developed to help teachers and parents provide instructional strategies for regular education students who are experiencing learning and/or behavioral difficulties.

### **SPEECH /LANGUAGE SPECIALIST**

A speech/language specialist is available to work with students who exhibit difficulty in some areas of speech and language development. The speech pathologist works with students individually or in small groups.

## **STUDENT WITHDRAWAL**

Whenever a parent anticipates moving and transferring a student to another district, he/she should obtain a transfer card from the school office, which will tell the next school where to obtain the student's records. The further in advance you can do this, the better prepared the next school can be to receive your child and their records.



# SCHOOL

## Attendance

### ATTENDANCE AND LATENESS POLICY

The Beach Haven Board of Education provides a quality program for the education of children. It is important that children attend school regularly. **When a student is unable to attend school, a parent or guardian must call the school nurse and state the reason for absence.**

Excused absences are:

- A. A doctor or dental appointment with a doctor's note.
- B. A doctor's note for illness or counseling services.
- C. Religious exemption.
- D. Court appearance with documentation.

In accordance with [Policy 5200](#), the district recognizes the need for students to be in attendance daily. Parent communication will originate during the 5<sup>th</sup>, 10<sup>th</sup>, and 15<sup>th</sup> unexcused attendance. Additionally, the school nurse will follow up to check on the whereabouts of the students daily.

The school policy states that children are expected to be in school. Prolonged or repeated absences, excused or unexcused, deprive the pupil of the classroom experience deemed essential to learning. An excessive absence problem may result in retention.



In accordance with [Policy 5240](#), the district believes that promptness is an important element of school attendance. Pupils who are late to school or to class miss essential portions of the instructional program and create disruptions in the academic process for themselves and other pupils.

Tardiness to school or class that is caused by a pupil's illness, an emergency in the pupil's family, the observance of a religious holiday, a death in the pupil's family, or by the pupil's compliance with a request or directive of an administrator will be considered justified and is excused. All other incidents of tardiness will be considered unexcused. Pupils are tardy to school or class if they are not in their seats or other assigned school functions when the tardy bell rings. Pupils who are late to school must report to the office to receive an entry slip to class.

*Five unexcused tardies will equate to one day unexcused absence.  
Students are required to be here by 8:30am.*





### **STUDENT RESPONSIBILITY**

The Handbook serves as a family resource that identifies the Beach Haven School District's expectations. In addition to this document, please refer to the Beach Haven Board of Education Manual for in-depth policies and regulations. [Please click here.](#)

Reports of harassment, intimidation or bullying including anonymous reports, made to teachers or aides are to be investigated by the School Climate Committee. For additional information, about H.I.B., please reference our school's webpage. [Please click here.](#)

Finally, situations that are not covered in the Parent Handbook, School Website, or and District Policy will be considered a matter of professional discretion by the school administrator and/or faculty while being cognizant of appropriate local and state regulations.