

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: May 22, 2024
TIME: 5:07 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time, and place mailed to the Clerk of the Municipality advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes		X
Carol Labin	X	
Jean Frazier	X	
Deborah Harkness	X	
Jane Romanowski	X	

Also present were Steven Terhune, Business Administrator, and Theodore Loeffler, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of April 24, 2024
2. Executive Session Minutes of April 24, 2024

Name	Motion	Yes	No	Abstain
Irene Hughes				
Carol Labin		X		
Jean Frazier	1st	X		
Deborah Harkness	2nd	X		
Jane Romanowski		X		

PRESENTATION: Mr. Loeffler- District Update- May 2024

- Review of the 2022-2023 district and school HIB grades that have been released.
- Reviewed year to date HIB and suspension data; 2023-24 enrollment remains level; ARP ESSER Federal Grant amendment; Counselor, CST and PT Shared Service Agreements; Family Fun Day; Graduation; Substance Abuse Awareness Assembly; Summer WIN Program; NJSLA Testing; Unsung

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Hero Award Winner; Compassion Café Visit; Pep Rally; Project Adventure and Field Trips; Finalization of Facilities Projects; and review of agenda items.

COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation, or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the May 2024 bills totaling \$39,588.88 for the 2023-2024 school years as well as the April 2024 Payroll Bills totaling \$112,405.72 for 2023-2024 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of April 2024.
3. To accept the revised financial report of the Secretary for the month ending April 30, 2024: Balance on hand \$1,577,207.17.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of April 30, 2024, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of April 30, 2024, after review of

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the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending April 2024.
5. To approve the renewal of the Shared Services Agreement with Little Egg Harbor Board of Education for \$90/hour billed monthly for Physical Therapy Services for the period from July 1, 2024 through June 30, 2025 as per the agreement.
6. To approve the renewal of the Shared Services Agreement with Stafford Township School District for one day per week of Guidance Counselor Services for the period from September 1, 2024 through June 30, 2025 as per the agreement.
7. To acknowledge the continuation of our Shared Services Agreement with the Stafford Child Study Team for the 2024-2025 school year as per our two-year agreement.
8. To approve an increased hourly rate of \$165/hour for Machado Law Group, effective July 1, 2024.
9. To approve the Preferred Behavioral Health Services service agreement for Fit-to-Return Assessment through June 30th, 2025.
10. To approve the renewal of dental insurance with Delta Dental for the period from July 1, 2024 through June 30, 2026 at the following rates:
 - Employee - \$46.64/month
 - Employee & Spouse - \$92.34/month
 - Employee & Child(ren) - \$93.93/month
 - Family - \$152.97/month
11. To approve the following change order on the boiler replacement project:
 - Change Order 2 - Install Chimney Cap, Remove existing chimney heating radiators, rebuild existing VFD pumps instead of replacing with new - \$9,439.36
12. To award a purchase to Always Safe Sidewalks in the amount of \$5,776 under Educational Services Commission of NJ Cooperative Contract #20/21-27 for sidewalk maintenance.

Name	Motion	Yes	No	Abstain
Irene Hughes				
Carol Labin		X		
Jean Frazier	1st	X		
Deborah Harkness		X		
Jane Romanowski	2nd	X		

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EDUCATION:

1. To approve a date change to the field trip for Grade 6 to Urban Air in Toms River on May 31st, 2024, from 8:30 a.m. to 12:30 p.m. for 13 students and two staff, for \$460.

Name	Motion	Yes	No	Abstain
Irene Hughes				
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski	1st	X		

PERSONNEL:

1. To approve Beach Haven School Improvement Panel Members for the 2024-2025 School Year:
 - a. Jessica Wiehr, Teacher (3rd year)
 - b. Theodore Loeffler, Superintendent/Principal
 - c. Jill Faletta, Teacher (2nd Year)

2. To acknowledge our school counselor, Kelsey Schmidt, for the 2024-2025 school year as per our shared services agreement with Stafford. Kelsey will be at Beach Haven School on Wednesdays starting in September.

3. To approve the salaries for the 2024-2025 school year of the following non-unit staff members:
 - a. Brian Ball
 - b. Robert Barrett (.2 FTE)
 - c. Vern Berube
 - d. Kimberly Carey
 - e. Sharon Dugan
 - f. Ellen Ciceri
 - g. John Palombo

4. To approve Olivia Swanson, Step #2 BA. \$55, 275 as a 2024-2025 school year Elementary Teacher.

5. To approve Beth Cartegna, Step #15 BA \$41,160 (adjusted for the part-time position) as a 2024-2025 school year part-time Art/Elementary Teacher.

6. To approve Ann Marie Deakyne as a formal mentor to Olivia Swanson.

Name	Motion	Yes	No	Abstain
Irene Hughes				
Carol Labin	2nd	X		
Jean Frazier		X		
Deborah Harkness	1st	X		
Jane Romanowski		X		

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POLICY/REGULATION:

1. To approve the Second Reading:
Policy 5112- Entrance Age
Policy 8454- Management of Pediculosis
Policy 5830- Fundraising
Regulation 1642.01 (M)

Name	Motion	Yes	No	Abstain
Irene Hughes				
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness	1st	X		
Jane Romanowski		X		

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Fire drill on 5/20/24 and a Non-Fire Evacuation (Bomb Threat) security drill on 5/22/24.

Name	Motion	Yes	No	Abstain
Irene Hughes				
Carol Labin		X		
Jean Frazier	1st	X		
Deborah Harkness		X		
Jane Romanowski	2nd	X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS: Discussed: possible school involvement in next year's Heritage Day Tours and an LBI Museum Art and Music Show as well as the possible need to use a staffing agency for next year to fill the vacant part-time paraprofessional position.

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation, or negotiations, we ask that you see the Superintendent after the meeting since the Board does not publicly discuss such items.

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No member of the public wished to address the Board of Education at this time.

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ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting will be adjourned at 5:22pm.

Name	Motion	Yes	No	Abstain
Irene Hughes				
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski	1st	X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary