

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

PUBLIC MINUTES  
BUSINESS MEETING

PLACE: Beach Haven Elementary School  
DATE: October 23, 2024  
TIME: 5:01 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time, and place mailed to the Clerk of the Municipality advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Carol Labin		X
Jean Frazier	X	
Deborah Harkness	X	
Jane Romanowski	X	

Also present were Steven Terhune, Business Administrator, and Theodore Loeffler, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of September 25, 2024

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin				
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

PRESENTATION:

- Mr. Loeffler- District Update- October 2024 – Discussed writing progress experienced by students this year; student enrollment is steady; no HIB complaints or suspensions; Atlanticare Grant; professional development and field trips; PTA Trunk or Treat and the Halloween Parade.
- Mr. Loeffler- NJSLA Performance Data Presentation including district results, comparative data with prior years, comparative data with similar NJ school districts throughout the State and areas of focus for the coming school year.

COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation, or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

*No member of the public wished to address the Board of Education at this time.*

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the October 2024 bills totaling \$81,025.01 for the 2024-2025 school year as well as the September 2024 Payroll Bills totaling \$115,38.50 for 2024-2025 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of September 2024.
3. To accept the revised financial report of the Secretary for the month ending September 30, 2024: Balance on hand \$1,399,472.89.

Board Secretary's Month Certification  
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of September 30, 2024, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of September 30, 2024, after review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending September 2024.
5. To approve accepting a \$150 Wellness Stipend grant from AtlantiCare Healthy Schools, Healthy Children for the 2024 Smoothie Election at Beach Haven School.
6. To approve the 2025-2026 school year Budget Development Calendar.

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

7. To approve the Three-Year Comprehensive Maintenance Plan and Form M-1 for the 2025-2026 school year and authorize submission to the NJ Department of Education.

8. To approve the 2024-2025 School Year Cash Flow Projection Report.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin				
Jean Frazier		X		
Deborah Harkness	2nd	X		
Jane Romanowski		X		

POLICY/REGULATION:

PERSONNEL:

1. To approve Devin Ferrante to substitute for the 2024-2025 school year.
2. To approve Emily Smith to substitute for the 2024-2025 school year.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Carol Labin				
Jean Frazier		X		
Deborah Harkness		X		
Jane Romanowski	1st	X		

EDUCATION:

1. To approve a field Trip for 1st and 2nd-grade students to attend the holiday Assembly at Southern Regional High School on December 19th at 9:30 am in the Joseph P. Echele Auditorium.
2. To approve Jilla Falletta to represent our school and her role as County Teacher of the Year at Rutgers University Jersey Mike Center on November 15, 2024 for a total of \$87.04.
3. To approve a field trip for the 1st and 2nd grade on February 28, 2025 to Insectropolis in Toms River, NJ from 8:30- 12:30.
4. To approve a field trip for 2nd grade on November 20, 2024 to the Battleship of New Jersey in Camden, NJ from 8:30 to 2:30.
5. To approve Jill Falletta to attend a workshop on February 6, 2024 through Bureau of Education and research for \$295.
6. To approve Ann Marie Deakyne and Jessica Wiehr to attend a free Ocean County Math Fluency PD on November 20th, 2024 in Lavalette for ½ day PM.
7. To approve Christine Bresley, Sara Holleran, Jessica Wiehr, and Theodore Loeffler to attend 6th-7th articulation at Southern Regional Middle School on November 19th, 2024 from 8:30 am to 11:30 am.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin				
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

BEACH HAVEN BOARD OF EDUCATION  
Beach Haven, NJ 08008

GOVERNANCE:

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Fire drill on 10/4/24 and a Non-fire evacuation security drill on 10/11//24.
2. To approve (retroactively) the use of Willits Hall (gym) for the PTA on October 21st &22nd from 2:45 pm to 5pm from auditions for the Musical (date change) in addition to the original date of October 28th.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin				
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation, or negotiations, we ask that you see the Superintendent after the meeting since the Board does not publicly discuss such items.

Please state your name and address. Comments must be limited to three minutes per person.

*Jill Falletta thanked the Board for all that they did to recognize her achievement as Ocean County Teacher of the Year.*

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting will be adjourned at 5:15pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin				
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

Respectfully submitted,

*Steven Terhune*

School Business Administrator/Board Secretary