

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: September 25, 2024
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time, and place mailed to the Clerk of the Municipality advertised in Asbury Park Press, Press of Atlantic City and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Carol Labin	X	
Jean Frazier	X	
Deborah Harkness	X	
Jane Romanowski	X	

Also present were Steven Terhune, Business Administrator, and Theodore Loeffler, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public Minutes of August 28, 2024

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Carol Labin		X		
Jean Frazier	1st	X		
Deborah Harkness	2nd	X		
Jane Romanowski		X		

PRESENTATION:

- Ocean County Teacher of the Year Recognition and Presentation- Congratulations to Jill Falletta!
The Board of Education and School District recognized Jill Falletta's accomplishment in being named the Ocean County Teacher of the Year for 2024-2025. Jill was selected for this honor by a committee of her peers who identified her excellence from among the 5,579 teachers in Ocean County. Jill is the first Beach Haven teacher recognized with this award in at least 27 years.

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The Board of Education recessed the meeting for five minutes to celebrate Jill Falletta's accomplishment with the staff and community members present.

- Mr. Loeffler- District Update- September 2024 – Enrollment updates; no suspensions or HIB; staff observation update; reviewed agenda items; Fire Prevention Week; Week of Respect; Principal for the Day and PTA Book Fair.

COMMUNICATIONS:

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation, or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. BE IT RESOLVED by the Beach Haven Board of Education that the September 2024 bills totaling \$75,543.04 for the 2024-2025 school year as well as the August 2024 Payroll Bills totaling \$54,359.95 for 2024-2025 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
2. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of August 2024.
3. To accept the revised financial report of the Secretary for the month ending August 31, 2024: Balance on hand \$1,391,045.21.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of August 31, 2024, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

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Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of August 31, 2024, after review of the Secretary’s monthly financial report (appropriations’ section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending August 2024.

5. To add Vanguard as an approved 403b provider through the district’s third-party manager.

6. To acknowledge the filing of the following Federal Grant Final Reports:

- IDEA Basic and Preschool FY24 - Filed 9/10/2024 - Due 10/11/2024
- ESEA Title IA FY24 - Filed 9/10/2024 - Due 10/18/2024
- ESEA Title IIA FY24 - Filed 9/10/2024 - Due 10/18/2024
- ESEA Title IV FY24 - Filed 9/10/2024 - Due 10/18/2024
- ARP ESSER - Filed 9/18/2024 - Due 10/18/2024
- ARP ESSER Accelerated Learning - Filed TBD - Due 10/18/2024
- ARP ESSER Summer - Filed 9/18/2024 - Due 10/18/2024
- ARP ESSER After School - Filed TBD - Due 10/18/2024
- ARP ESSER Mental Health - Filed 9/18/2024 - Due 10/18/2024

7. To acknowledge and accept the notice from Equitable Financial Life Insurance Company transferring the 403(b) Plan employee annuity contracts to Equitable Financial Life Insurance Company of America.

8. To approve the acceptance of a donation of \$2500 in music equipment from the Olney Orchestra.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

POLICY/REGULATION:

1. To approve the following Policies and Regulations on the second reading:
Regulation 5200- Attendance (M)
Policy 5112- Entrance Age (M)
2. To approve the revised Open Public Records Act (OPRA) Request Form as issued and mandated by the NJ Government Records Council in accordance with P.L. 2024, c. 16 which became effective on September 3, 2024.

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Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

PERSONNEL:

1. To approve the resignation of James Ciulla effective September 11th, 2024.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier		X		
Deborah Harkness	2nd	X		
Jane Romanowski		X		

EDUCATION:

1. To approve holding the BHS Holiday Concert on December 12, 2024, at 6 PM at the Surflight Theatre.
2. To approve a field trip for 4th-6th grade students to visit Cloverdale Park in Barnegat, NJ, on October 3, 2024, from 8:45 to 12:15.
3. To approve a field trip for the 5th and 6th grade students to visit Island State Park on October 10, 2024, from 8:20 to 1:45 pm.
4. To approve Jessica Wiehr's attendance at a "Mathematics in Action" workshop on October 25, 2024, at Brookdale Community College. The total cost for the workshop and travel is \$321.17.
5. To approve Robert Barrett to attend a workshop, "Strategies to Make PE More Inclusive," on October 28, 2024, for NJCIE, the cost is \$0.
6. To approve Makaela Gevaras to attend a workshop, "Emotional Learning to Increase the Success of your Kindergarteners," on October 3rd from 8:30 pm to 4:30 for a cost of \$295
7. To approve a 3rd-grade trip to Southern Regional Middle School for Heritage Day on October 14th, 2024, hosted by former Beach Haven School graduate Yumara Hernandez.
8. To approve Theodore Loeffler as Beach Haven School's Law Enforcement Unit Officer.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

GOVERNANCE:

1. To approve the establishment of a Negotiations Committee to negotiate salaries and any other revisions or changes for a new contract with the BHEA.

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2. To approve the appointment of Jean Frazier and Jane Romanowski to the Negotiations Committee.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier		X		
Deborah Harkness	2nd	X		
Jane Romanowski		X		

FACILITIES/OPERATIONS:

1. To acknowledge the performance of a Fire drill on 9/5/24 and a Non-fire evacuation security drill on 9/9/24.
2. To approve the use of the gym/bathrooms/kitchen and schoolyard from 2:24-7 pm for the PTA on October 25, 2024, for the Trunk or Treat and Halloween parade.
3. To approve the use of facilities of the playground/courtyard for the P.T.A. for Oct. 5th, 2024, from 9:30 am. to 5 pm. and October 6, 2024, from 10:30 am to 4 pm for the Chowder Cook-off parking fundraiser.
4. To approve the use of facilities of the playground/courtyard and bathrooms for the P.T.A. on October 12th, 2024, from 7 to 4 p.m. for the Craft Fair. (The rain date is October 13th)
5. To approve the use of Willits Hall on October 28th and 29th, 2024, from 3 pm to 5 pm for PTA for play tryouts.
6. To approve the use of Willits Hall for the PTA on October 8 & 9, 2024, for a book fair. The setup will be at 2:00 PM on October 8th, and the Book Fair on October 9th will run from 8:30 am to 2:30 pm.
7. To approve the use of Willits Hall on October 16th, 2024, for the “Meet the Candidates’ Night” for those running for town council from 5 pm to 8 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

COMMITTEE REPORTS:

OLD BUSINESS: Resilient LBI Feedback was provided to the committee and the committee will present ideas to the Board of Education at a future date.

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation, or negotiations, we ask that you see the Superintendent after the meeting since the Board does not publicly discuss such items.

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Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board of Education at this time.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting will be adjourned at 5:35 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Carol Labin		X		
Jean Frazier	2nd	X		
Deborah Harkness		X		
Jane Romanowski		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary